



Physical Address: No. 01 Seller Street | Nqanqarhu | 5480
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 Municipality | Instagram: @elundini_lm



**EXTERNAL ADVERTISEMENT
 NOTICE NO. 01/2021-2022**

The Elundini Local Municipality, a Category B Municipality incorporating Nqanqarhu; Ugie; Mt Fletcher and parts of Tsolo and Qumbu with its seat in Nqanqarhu seeks to appoint the Director - Community Services in terms of Section 56 of the Local Government: Municipal Systems Act, 32 of 2000, read with section 57, to provide strategic management and leadership in the Department: Community Services, in accordance with the applicable Local Government legislation, is responsible for Public Safety (traffic management, licensing and testing, law enforcement, Fire and Disaster Management) Administration of Community Facilities, (Parks, Recreation, Community Halls, Cemeteries etc), Solid Waste Management, Public Health Management.

OFFICE OF THE MUNICIPAL MANAGER

POSITION: DIRECTOR: COMMUNITY SERVICES
SALARY SCALE: MINIMUM: R 846 307. 00 – MIDPOINT: 950 907. 00 –
MAXIMUM: R 1, 040, 327. 00 PER ANNUM (AS PER THE
UPPER LIMITS FOR SENIOR MANAGERS GAZETTE, 20 MARCH 2020)

DURATION: FIVE (5) YEAR FIXED PERFORMANCE BASED EMPLOYMENT CONTRACT

Requirements: · Grade 12 plus a Bachelor's degree in Social Sciences/ Public Administration/ Law or equivalent qualification · A minimum of 5 years' experience at middle management level and have proven successful institutional transformation within public or private sector. · Good knowledge and understanding of relevant policy and legislation, municipal governance systems and performance management, understanding of council operations and delegation of powers.

Leading Competencies: · Strategic direction and leadership · Financial Management · People management · Program and Project Management. Change Leadership. Governance Leadership.

Core Competencies: - Moral Competence. Planning and Organizing. Analysis and Innovation. Knowledge and Information Management. Communication. Results and Quality Focus

Key Performance Areas: - Effectively manage Departmental resources · Prepare and manage operational and capital budget of the Department · Manage the provision of community and social services to the local community in a sustainable and equitable manner · Develop programs and policies to address community-based and poverty alleviation projects · Advise the Municipal Manager and other officials on matters pertaining to the Department Align the Departmental plans and objectives with the municipal integrated development plan and strategic objectives · Plan, draft, monitor and implement IDP · Monitor the implementation of the municipal strategy · Plan, coordinate and provide health, welfare and environmental health and cleansing services; · Monitor and manage the performance of other officials in the Department · Develop and update municipal by-laws · Assist the Accounting Officer to achieve corporate targets of the Municipality with regard to service delivery to the local community.

Correspondence will only be entered into with short-listed candidates. Applicants not contacted within 30 days of the closing date may assume that their applications were not successful. The Council nevertheless appreciates the interest shown by applicants.

The successful applicant will be required to sign an employment contract, a performance agreement as well as a disclosure of financial interests. Shortlisted and/ or successful applicants will be subjected to security vetting and will also undergo competency testing by an independent and external service provider

Interested candidates meeting the requirements are requested to submit their applications on the official application form which can be downloaded from the Municipality's website (www.elundini.org.za) accompanied by a detailed CVs with contactable references, certified copies of original academic qualifications, proven experience and competencies. Full details of any dismissal for misconduct, any disciplinary actions whether pending or finalized, instituted against the applicant in his or her current or previous employment must be disclosed. Registration with the South African Council for Social Service Professionals (SACSSP) or similar recognized relevant professional body will be an added advantage.

The council reserve the right not to appoint any person if it feels that no suitable candidate could be found. **NB:** The Elundini Local Municipality is committed to the provisions of the Employment Equity Act 55 of 1998 for the advancement of previously disadvantaged and disabled persons.

Faxed applications will not be accepted.

Applications should be addressed to:
K. Gashi (Municipal Manager)
 Elundini Municipality
 P.O. Box 1
 No 1 Seller Street
 NQANQARHU
 5480
 Telephone No. 045 9328100

Closing date for applications: 28 July 2021