



045 932 8218



1, Seller Street, Maclear, 5480



086 216 8784



[thulin@elundini.gov.a](mailto:thulin@elundini.gov.a)

Dear Sir / Madam

### REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of materials as detailed in the enclosed list.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated in 1 Seller Street Maclear, Finance Department, Cashier Reception area before 12h00 on the 17 October 2017. For **queries** please email to at [thulin@elundini.gov.za](mailto:thulin@elundini.gov.za) or faxed to 086 216 8784

**For Technical Queries: Mrs. T Mati**

**Tel: 045 932 8163**

**For Supply Chain Queries: Ms. N Thuli**

**Tel: 045 932 8218**

### **SUPPLY AND DELIVERY OF 2X DESKTOP AND 1X LAPTOP FOR COMMITTEE SECTION - ELM-4/009/2017-2018**

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- **Valid Tax Clearance Certificate OR** Tax Compliance status documents with PIN from SARS.
- Proof of registration with Web Central Supplier Database (A bidder must attach CSD registration report with Supplier No. and Unique Code )
- Original B-BBEE Certificate or a certified copy thereof (Joint venture, consortium or trust must submit a consolidated certificate) Failure to submit this certificate will lead into not getting points for B-BBEE Level) or Sworn Affidavit confirming BBBEE Level.
- Certified copies of Company Registration certificate and IDs.
- Completed MBD 4, MBD 6.1, MBD 8 and MBD 9 (downloadable on the website and found at Supply Chain Office).
- A statement of Municipal Account that is not older than three months or Lease Agreement OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates OR a letter from a ward councillor.
- Joint Venture must also attach the JV agreement, original or certified copy of consolidated BBBEE certificate and the letter of signatory.

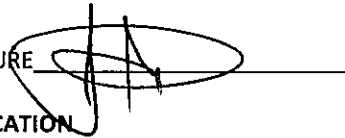
**NB: No quotations will be considered from persons in the service of the state<sup>i</sup>**

#### **BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

- The Elundini Local Municipality Supply Chain Management Policy will apply;

- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- **Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered**
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- Failure to comply with these conditions may invalidate your offer.
- Upon submission of a bid/quote the bidder automatically grants confirmation that SARS may, on ongoing basis during the contract term the bidders' tax compliance status to the municipality.
- If correct delivery is not received by the indicated agreed date the contract will immediately be terminated
- Bidder must indicate the bid number and postal address on the sealed envelope in the event that the municipality decides to re-advertise the bid

SIGNATURE



DATE

11/10/2017

**SPECIFICATION**

- 7th Gen Intel Core i5-7200U (2.50 GHz)
- 4GB DDR4 2133MHz RAM
- 500GB 7200RPM Hard Drive
- No Optical Drive
- 14-inch Full HD Display (1920 x 1080)
- Intel HD Graphics 620
- Wireless AC + Bluetooth
- Windows 10 Pro 64-Bit
- **Wireless Mouse**

**3900MT I5-4460 x2**

4th Generation Intel Core(TM) i5-4460 processor (6M Cache, up to 3.40 GHz)  
 4GB Single Channel DDR3 1600MHz (4GBx1)  
 500GB 7200 rpm SATA 6Gb/s Hard Drive  
 19-in-1 Media Card Reader,  
 Tray load 16X DVD+/-RW drive  
 Integrated Graphics  
 USB Optical Mouse  
 Windows 8.1 Pro (64Bit) English

**MONITOR 19.5" INCH.x2**

**EVALUATION CRITERIA**

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30, 000.00

Price - 80 points

B-BEE status level of Contribution - 20 points

**BBBEE Points Breakdown:**

LEVEL	POINTS AWARDED
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant	0

**DELIVERY ADDRESS:**

Elundini Local Municipality  
No.1 Seiler Street,  
Maclear  
5480

---

Published on 10 October 2017