



ELUNDINI LOCAL MUNICIPALITY **CALL FOR EXPRESSION OF INTEREST**

Project Name: Operation and Management of Mount Fletcher Craft Centre

PROJECT PURPOSE

Potential service providers are hereby requested to express interest in writing to operate and manage the craft centre located on Erf no. 3391 in Mount Fletcher.

Registrations of the craft centre as a legal entity, preferable an NPO for purposes of sourcing and displaying various craft and art work.

PROJECT SCOPE

The successful bidder will be responsible for the full and complete development, promotion and marketing and of the craft sector across all towns of the municipality at his/her own cost which will include the following but not restricted to making the centre a hub of tourist activities, centre security, provision of anchor services such as telecommunication, printing, photocopying, catering of indigenous foods, performance arts, provision of skills, education and product development opportunities.

The operator may in the exercise of his/her responsibilities link up with both the municipality and the established cooperative centre located in Maclear.

Enquiries relating to the project are to be directed to **Mr. L Kokose at 045 932 8100** or email: lutherk@elundini.gov.za

PROJECT OUTPUTS

A detailed proposal with clear indicators like:

- Proven track record in operation and management of craft centre
- Proven ability to raise finance for projects of this nature
- Track record of skill development and job creation with this industry
- Track record of successful implementation of socio economic developmental programmes
- Demonstrate ability to conduct feasibility and related studies prior to implementation of the project
- In-house expertise to structure all aspects of the project as follows:
 - Financing
 - Legal framework
 - Legal procurement policies

PROJECT OUTCOME

Out of this project the municipality wants:

- a) A competent service provider that has the capacity to manage the craft hub.
- b) Engage with all the beneficiaries
- c) Ensure that their products will be marketed at a market related monetary value.
- d) Ensure the safety of the items
- e) Stimulating economic growth for the existing crafters
- f) Training and development of interested members of the Elundini community.

PROJECT DURATION

The duration of the proposed project will be informed by the proposal submitted with detailed and substantiated motivations.

DUE DATE FOR SUBMISSION OF PROPOSALS

Proposals not received by **12h00** on **Friday, 08 July 2016** will not be considered.

FUNCTIONALITY

Submissions received will be assessed based on the functionality and preference will be given in accordance with points scored as follows:

Goal		Points
Company structure	Provide a detailed organogram with related functions and post descriptions	10
Availability of funding to secure	A letter of commitment to the project from a registered funding provider. Detailed process report with an estimated amount on funding requirement for each proposed process	30
Previous experience	Provide letters of support from reputable institutions of similar nature that align with the track record depicted in the list of previous experience.	10
Proof of existing partnership and business agreement	A copy of an existing partnership or partnerships of similar nature or field that is currently being implemented.	10
Proof of existing market	Provide valid proof of an existing lucrative market to which the local crafters will be exposed to.	20
Management and securing of goods	Provide a system on how the company would provide the service to the beneficiaries and what security would you be able to provide to them on their goods delivered.	20
	TOTAL	100

Only Bidders who score 70% and more on the functionality will be given tender document on sale to complete and be evaluated on price and preferential points

Bidding Process Enquiries should be directed to: Ms H. Mdzulwana

Tel: 045 932 8103

K. GASHI
MUNICIPAL MANAGER
ELUNDINI MUNICIPALITY