



ELUNDINI LOCAL MUNICIPALITY

BID NOTICE

PROJECT NAME: SUPPLY AND DELIVERY OF DIESEL TO MACLEAR FOR 2 YEARS

BID NO: ELM-3/021/2016-2017

Bids are hereby invited from accredited dealers for the **Supply and Delivery of Diesel to Maclear for a period of (2) two years Bid No. ELM-3/021 /2016-2017**. The minimum specifications are detailed in the bid document. Bid documents will be available from the **SCM unit** upon payment of a **non-refundable** fee of **R250 (One hundred and Fifty Rand)** for each document (either in cash or by means of a bank guaranteed cheque) made payable to the Elundini Local Municipality. The deposit is to be paid at the Cashier's office between the hours of **08h00 and 16h00** during the normal working hours prior the collection of the bid documents from the SCM office on Thursday, **1 September 2016**.

Completed Bid documents are to be placed in a sealed envelope endorsed "**SUPPLY AND DELIVERY OF DIESEL TO MACLEAR FOR 2 YEARS ELM-3/021/2016-2017**" and must be deposited in the Bid Box, situated at the cashier's reception area, Finance Department at the offices of the Elundini Local Municipality, 1 Seller Street, Maclear not later than **12h00 on Thursday, 14 September 2016**, at which time bids will be opened in public.

The following mandatory documents must be submitted with the tender document and failure to submit will lead to the bids being declared non-responsive:

- An original valid SARS Tax Clearance Certificate Or SARS Tax Compliance status with PIN
- Original B-BBEE Certificate or a certified copy thereof (Joint venture, consortium or trust must submit a consolidated certificate) Failure to submit this certificate will lead into not getting points for B-BBEE Level).
- A Copy of business entity registration certificate e.g. CK Document
- Certified ID copy/s of business entity owners
- A statement of Municipal Account that is not older than three months
- A Company Profile with contactable references
- Proof of registration with National Treasury Central Supplier Database Registration (CSD).
- Wholesale license for fuel from Department of Energy (DoE)

Evaluation Criteria for this procurement will be as follows:

Price Points = 90

B-BBEE verification level points = 10

Points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contribution	Number of points (90/10 System)
1	10
2	9
3	8
4	5
5	4
6	3
7	2
8	1
Non-Compliant Contributor	0

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted;
- Bids submitted are to hold good for a period of 90 days;
- Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered.
- Prices must include (Vat, Delivery Costs and Escalation Costs)

Enquiries should be directed to:

Mr. G. Hall

Tel: 045 932 8129 (Technical Queries)

Ms. H Mduzulwana

Tel: 045 932 8103 (Bidding process)

K.GASHI – MUNICIPAL MANAGER