



ELUNDINI LOCAL MUNICIPALITY
BID NOTICE

Elundini Local Municipality is calling upon experienced and competed service provider to bid for the following service:

Project Name	Contract Number	Evaluation Criteria (PPPFA)	Compulsory Briefing Session / Site Visit	Closing Date	Technical queries Contacts
Fencing Transido Offices at Mount Fletcher	ELM-2/0012/2017-2018	80/20 System	Tuesday , 31 October 2017 Venue : Mt Town Hall Time : 11H00 Site Visit : 11H30 @ Mt Fletcher Transido Offices	Tuesday , 14 November 2017 12h00 Noon	Technical : Mr. Z Mabandla 045 932 8223 Email : mabandla@elundini.gov.za Bidding: Mrs T. Zilwa. 045 932 8101 thuthulas@elundini.gov.za

The minimum specification is detailed in the bid document.

OBTAINING OF TENDER DOCUMENTS:

Bid Documents will be available from the SCM Unit upon payment of a **non-refundable** cash fee of **R250.00 (Two hundred and Fifty rands only)** (paid in cash or by means of an electronic funds transfer (EFT)) made payable to Elundini Local Municipality. The deposit is to be paid at the Cashier's office between the hours of **08h00 and 16h00** during the normal working hours prior to the collection of the bid documents from SCM Unit. The bid documents will be available from **MONDAY , 30 October 2017.**

SUBMISSION OF TENDERS:

Completed bid documents and supporting documentation are to be placed in a sealed envelope endorsed with "**FENCING TRANSIDO OFFICES AT MOUNT FLETCHER : ELM-2/0012/2017-2018**" must be delivered to the **ELUNDINI LOCAL MUNICIPALITY** offices, at No. 1 Sella Street, Maclear and placed in the Tender Box situated at the cashier's reception area, Finance Department not later than **12H00 on Tuesday, 14 November 2017** at which time the tenders will be opened in public.

THE FOLLOWING MANDATORY DOCUMENTS MUST BE SUBMITTED WITH THE TENDER DOCUMENT AND FAILURE TO SUBMIT WILL LEAD TO THE BIDS BEING DECLARED NON-RESPONSIVE:

- **Valid Tax Clearance Certificate** OR Tax Compliance status documents with PIN from SARS
- Proof of registration with Web Central Supplier Database (A bidder must attach CSD registration report with Supplier No. and Unique Code)
- Original B-BBEE Certificate or a certified copy thereof (Joint venture, consortium or trust must submit a consolidated certificate) Failure to submit this certificate will lead into not getting points for B-BBEE Level) or Sworn Affidavit confirming BBEE Level.
- A Copy of business entity registration certificate e.g. CK Document
- Certified ID copy/s of business entity owners
- A statement of Municipal Account that is not older than three months or Lease Agreement OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates OR a letter from a ward councilor
- Joint Venture must also attach the JV agreement , original or certified copy of consolidated BBEE certificate and the letter of signatory
- Health and safety plan specific to the project.
- Proof of good standing with compensation of occupational injuries and diseases (COID)
- Proof of registration with the CIDB for Grade 2 SQ or Higher in the form of a CRS Number
- A Company Profile with contactable reference

Please note the following:

- Failure to submit required information will lead to zero score on Functionality stage.
- Tender documents must be completed with non-erasable ink. Any tender document completed with pencil will not be acceptable and shall be disqualified.
- Ensure that there are no errors or omissions.
- The submission should be entirely legible. Any changes made to the original text of bid should be crossed through and signed for.
- DO NOT USE CORRECTION FLUID as this may invalidate your submission.
- Bidders must FULLY complete, SIGN tender document and INITIAL every page. Failure to do so may lead to the tender deemed non-responsive.
- Upon submission of a bid/quote the bidder automatically grants confirmation that SARS may, on an ongoing basis during the contract term disclose the bidders Tax Compliance status to the municipality

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Price Points	-	80 points
B-BBEE Status Level of Contributor	-	20 points
TOTAL	-	100 points

FUNCTIONALITY

Bidders to note that a Pre-qualification Evaluation (table attached in tender document) will be undertaken. A minimum score of 70% out of 100 points must be score in order to proceed to the Financial Evaluation.

Stage 1 of Evaluation – Functionality

Stage 2 of Evaluation – Price and Preferential Points

Item	Weight
STAGE 1 OF EVALUATION - FUNCTIONALITY	
FUNCTIONALITY	
• Experience	30 Points
• Expertise	70 Points
• Work plan	10 Points
TOTAL	110 Points
STAGE 2 OF EVALUATION – PRICE & B BBEE	
PRICE	80 Points
BBBEE POINTS	20 Points

NB: For EFT payments use this reference No. 020114350000. The banking details and Vehicle specification are available on ELM Website. www.elundini.gov.za and also attached in the tender document.

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Elundini Local Municipality Supply Chain Management Policy will apply;(This policy is obtainable from Elundini Local Municipality offices in Maclear and is available on ELM Website:www.elundini.gov.za)
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept whole or part of the bid;
- Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted;
- Bids submitted are to hold good for a period of 90 days;
- Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered prior to the tender closing date.
- The latest General Conditions of Contract and any Special Conditions of Contract will apply
- Failure to comply with these conditions may invalidate your offer
- Upon submission of a bid/quote the bidder automatically grants confirmation that SARS may, on an ongoing basis during the contract term disclose the bidders Tax Compliance status to the municipality


K. GASHI
MUNICIPAL MANAGER
ELUNDINI MUNICIPAL

ELUNDINI LOCAL MUNICIPALITY



TERMS OF REFERENCE

FENCING OF MOUNT FLETCHER TRANSIDO OFFICES

FENCING OF MOUNT FLETCHER TRANSIDO OFFICES

BILL OF QUANTITIES

FENCING (PROVISIONAL)	H2			
TRADE PREAMBLES	H1			
SUPPLEMENTARY PREAMBLES	H1			
Clearing	H1			
The descriptions of fencing shall be deemed to include site clearance and the preparation of ground necessary and the Contractor to price accordingly.				
The descriptions of bases and footings to fencing, etc., shall be deemed to include for compaction, disposal of surplus excavated material to a dumping site located by the Contractor, risk of collapse and keeping excavations free from water.				
Galvanised wire	H1			
All galvanised wire shall be zinc coated wire complying with SABS 675 with Class A zinc coating. Straining wires shall be 4mm diameter galvanised mild steel wire. Tie wire shall be 1.6mm diameter galvanised mild steel wire.				
Galvanised barbed wire	H1			
Galvanised barbed wire shall be 2.5mm diameter mild steel double stranded reverse twist zinc coated barbed wire complying with SABS 675 with Class A zinc coating				
Razor wire	H1			
Razor wire shall be Class A fabricated from 2.5mm diameter galvanised high tensile wire fitted with razor barbs formed of 0.5mm galvanised steel strip clipped on at 37.5mm centres				
CCA Treated posts and stays	H1			
Posts and stays shall be of CCA Treated Poles as				

specified				
Straining posts and posts shall be of 100-125mm diameter				
Intermediate posts shall be of 75-100mm diameter				
Stays for straining posts shall be of 75-100mm diameter fixed with and bolted to straining post with 5mm diameter galvanised mild steel bolt with nut and washer.				
Concrete bases	H1			
Bases in ground for posts, stays, etc. shall be of Class B prescribed mix concrete with tops 100mm below surface of ground.				
Sizes of bases for posts, stays, etc. shall be as follows:				
Straining and gate posts- 450 x 450 x 700mm deep				
Intermediate posts - 300 x 300 x 600mm deep				
Stays - 600 x 300 x 500mm deep.				

	Stays for straining posts shall be of 75-100mm diameter fixed with and bolted to straining post with 5mm diameter galvanised mild steel bolt with nut and washer.				
	SECURITY FENCING (PROVISIONAL)	H2			
	Supplementary Preambles	H3			
	All fencing components are to be hot-dip galvanised after manufacture				
	Flatwrap wire and clips to be "Aluzink" coated				
ITEM#	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	Six strands of 4mm galvanised straining wires secured to fencing posts with doubled 2mm galvanised wire inserted through hole in post and turned a minimum of four turns around straining wire and attached to straining frame at one end with not less than four turns and the other end to straining bolts (elsewhere measured)	m	2022.4		
	Fencing formed of 50 x 50 x 2.5 mm diameter galvanized "Secumesh" security fence 1800 mm high with vertical wires facing outwards secured with "Howgring" heavy duty clips available from Decor Precast applied with "Howgring" pliers at binding wire to bottom straining wires and 600 mm centres to binding four intermediate straining wires (straining wires elsewhere measured) including holes through posts.	m	505.6		
	500 mm High flat wrapped razor wire coils fixed to double strand of 4 mm galvanised high strained barbed wire fixed to posts and tightly strained.	m	1011.2		
	PROVISIONAL SUM				
	Removal of existing fence and replacement of damaged poles	Item	1		
				Sub Total	

				Contingency 10%	R
				Total	R
				Vat 14%	R
				Grand Total	R

FUNCTIONALITY

With regard to functionality the following criteria will be applicable and the maximum points of each criterion are indicated.

Only bidders who score 70% and more on stage 1 to be evaluated further on price evaluation

DESCRIPTION	DELIVERABLES	SCORING CRITERIA
Experience		
Tenderer has experience in successfully completing projects of similar value and complexity to this project	Submission of the Project Reference Returnable completed, 3 three projects executed by the tenderer. The municipality will contact your referees to request project performance ratings. Verification of completed projects to be submitted in the form of a completion certificate/ progress report if applicable and appointment letter or reference letter from the previous employer (it must be in the letter head of the previous employer and signed for)	1 x project = 10 points 2 x projects = 20 points 3 x Projects =30 points
Expertise Maximum 70 Points		
Expertise of key personnel on similar (scope, value & complexity) of projects that the proposed person will be working actively on for the full duration of this project (site agent/foreman to work full time on site)		
Site Agent		
Site Agent Experience	Submit Curriculum Vitae with clear relevant experience in the Building industry for the past three (3) years and above	3 years relevant experience = 5

	contactable references must be provided	points 4 years relevant experience = 10 points 5 years and above relevant Experience = 20 points
Qualifications of a Site Agent	National Diploma/ Degree in Built Environment (NQF level 6 or higher) National Higher Certificate in Building	= 10 points = 5 points
Letter of undertaking	A letter signed by the Site Agent shall be submitted confirming his/her appointment for the role on the project in a Company letter head.	= 10 points

FOREMAN

30 Points

Foreman Experience	Submit Curriculum Vitae with clear relevant experience in the civil industry for the past three (3) years and above contactable references must be provided	3 years relevant experience = 5 points 4 years relevant experience = 10 points 5 years and above relevant Experience = 20 points
Letter of undertaking	A letter signed by the Foreman shall be submitted confirming his/her appointment for the role on the project in a company letter head.	= 10 points

WORK PLAN

Detailed work plan and milestones in a GANTT CHART format not exceeding period of 2 months		
	GANTT CHART FORMAT	= 2 points
	PROJECT PERIOD	2 months = 4 points
		1 month = 8 points

TOTAL 110