



ELUNDINI LOCAL MUNICIPALITY

BID NOTICE

Elundini Local Municipality hereby invites bids from accredited dealers of the Supply of the following vehicles:

PROJECT NAME	CONTRACT NUMBER	EVALUATION CRITERIA (PPPFA)	CLOSING DATE	QUERIES CONTACTS
Supply and Delivery of 2 (two) Passenger Vehicle	ELM-3/044/2016-2017	80/20 System	Monday, 21 November 2016	Technical queries Mr G. Hall : 045 932 8129 Bidding queries : Ms H. Mdzulwana 045 932 8103

OBTAINING OF TENDER DOCUMENTS:

Bid Documents with minimum specification will be available from the SCM Unit upon payment of a **non-refundable** cash fee of **R250.00 (Two hundred and Fifty rands only)** (paid in cash or by means of an electronic funds transfer (EFT)) made payable to Elundini Local Municipality. The deposit is to be paid at the Cashier's office between the hours of **08h00 and 16h00** during the normal working hours prior to the collection of the bid documents from SCM Unit. The bid documents will be available from **Monday, 07 November 2016**.

SUBMISSION OF TENDERS:

Completed bid documents and supporting documentation are to be placed in a sealed envelope endorsed with "**Supply and Delivery of 2 (two) Passenger Vehicle: ELM-3/044/2016-2017**" must be delivered to the **ELUNDINI LOCAL MUNICIPALITY** offices, at No. 1 Seller Street, Maclear and placed in the Tender Box situated at the cashier's reception area, Finance Department not later than **12H00** on **Monday, 21 November 2016** at which time the tenders will be opened in public.

THE FOLLOWING MANDATORY DOCUMENTS MUST BE SUBMITTED WITH THE TENDER DOCUMENT AND FAILURE TO SUBMIT WILL LEAD TO THE BIDS BEING DECLARED NON-RESPONSIVE:

- An original valid SARS Tax Clearance Certificate Or SARS Tax Compliance status with PIN
- Original B-BBEE Certificate or a certified copy thereof (Joint venture, consortium or trust must submit a consolidated certificate) Failure to submit this certificate will lead into not getting points for B-BBEE Level)
- A Copy of business entity registration certificate e.g. CK Document
- Certified ID copy/s of business entity owners
- A statement of Municipal Account that is not older than three months or Lease Agreement or Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates or a letter from a ward councilor
- A Company Profile with contactable references.
- Proof of registration with National Treasury Central Supplier Database Registration (CSD)
- Certified copy of Registered Dealer Certificate from the Manufacturer

Please note the following:

- Tender documents must be completed with non-erasable ink. Any tender document completed with pencil will not be acceptable and shall be disqualified.
- Ensure that there are no errors or omissions.
- The submission should be entirely legible. Any changes made to the original text of bid should be crossed through and signed for.
- **DO NOT USE CORRECTION FLUID** as this may invalidate your submission.
- Bidders must **FULLY** complete, **SIGN** tender document and **INITIAL** every page. Failure to do so may lead to the tender deemed non-responsive.

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Elundini Local Municipality Supply Chain Management Policy will apply;(This policy is obtainable from Elundini Local Municipality offices in Maclear and is available on ELM Website:www.elundini.gov.za)
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept whole or part of the bid;
- Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted;
- Bids submitted are to hold good for a period of 90 days;
- Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered prior to the tender closing date.
- Only local manufactured vehicles will be considered for the above tenders

K. GASHI
MUNICIPAL MANAGER
ELUNDINI MUNICIPALITY

Elundini Local Municipality Banking Details

- **Bank : FNB**
- **Account: 62159933772**
- **Branch Code: 250 655**