



045 932 8218

1, Seller Street, Maclear, 5480

086 216 8784

thulin@elundini.gov.za

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written proposal for rendering of professional engineering service as outlined in the enclosed scope of work. The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated in 1 Seller Street Maclear, Finance Department, Cashier Reception area before 12h00 on the 24 October 2017. For **queries** please email to Ms. N. Thuli at thulin@elundini.gov.za or faxed to 086 216 8784

Technical Queries: Mr. M Zwakala 045 932 8194
Supply Chain Queries Ms. N. Thuli 045 932 8218

SUPPLY AND DELIVERY OF PRENTJIES STREETLIGHT MATERIALS - ELM-3/019/2017-2018

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- Tax compliance status documents with PIN from SARS
- Copies of Company Registration certificate and IDs
- An original or certified BBBEE certificate copy
- 80/20 preferential procurement point system will be applied
- Proof that materials will be sourced from a reputable Eskom approved supply/manufacture where applicable
- Proof that all street light materials will be sourced from a reputable approved supply/manufacture
- Proof of registration with National Treasury Central Supplier Database (CSD)
- Completed MBD 4, MBD 6.1, MBD 6.2, MBD 8 and MBD 9 (downloadable from website and collectable at Supply Chain Offices)
- A recent Municipal account statement, lease agreement or affidavit stating you aren't liable to pay rates at your business premises
- Joint Venture must attach the JV agreement, original or certified copy of consolidated BBBEE certificate and a letter of signatory

NB: No quotations will be considered from persons in the service of the stateⁱ

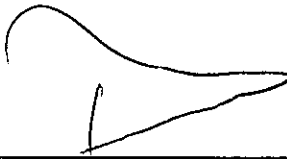
The minimum threshold for functionality is 70%

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole part of the bid;
- Bids which are late, incomplete, unsigned, will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered
- If correct delivery is not received by the indicated agreed date the contract will immediately be terminated
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- Upon submission of a bid/quote the bidder automatically grants confirmation that SARS may, on an ongoing basis during the contract term disclose the bidders Tax Compliance status to the municipality
- Bidder must indicate the bid number and address in the event that the v municipality decide to re-advertise the bid

T.V.

Failure to comply with these conditions may invalidate your offer.
Yours faithfully

SIGNATURE 

DATE 17-10-2017

Scope of Work

1. Supplier must be able to supply and deliver the required materials complete *as per specification* in Maclear town Elundini municipality offices.
2. The Supplier will be responsible for ordering, expediting and off-loading of the complete materials and shall include the cost thereof in his tender prices.
3. The supplier will have documentation on delivery to municipal stores to prove the origin of all the materials.
4. It will be the responsibility of the supplier to ensure upon arrival of complete materials that no visible damage has occurred and those quantities are correct. In the case of damaged material, acceptance shall be refused.
5. Only new and unused material of superior quality may be supplied. All materials shall, where applicable, comply with the applicable Standard and specification as indicated in the bill of quantities. It should be noted that all materials supplied under this contract as being IEC, BS or SABS approved shall be marked accordingly unless no such mark is applicable for a specific item.
6. Only materials that comply with the specification shall be accepted. If any of the items does not meet required specification, permission to supply that item must be obtained from the Elundini Municipality representative.

UNIT	DESCRIPTION	UNIT	QUANTITY
1	Lamp 100W HPS	ea	100
2	Lamp 150W HPS	ea	50
3	Lamp 70W HPS	ea	100
4	Gear tray 100W HPS	ea	50
5	Gear tray 70W HPS	ea	40
6	Block connector black 30A		50
7	photocell National	ea	10
8	photocell Roy Thompson	ea	20

Functionality Evaluation Score Card

Bids that scores less than 70 (seventy) points out of 100 (one hundred) points in respect of the following pre-evaluation eligibility criteria, will be regarded as non-responsive

FUNCTIONAL ASSESSMENT – POINTS SCORING		Points allocation
Functional Category & Description		
Quality		
<ul style="list-style-type: none"> • Letter from reputable service provider that proves the network materials will be sourced from Eskom approved supply/manufacture where applicable. • The letter must be in letter head of Eskom approved supply/manufacture 	50	
Delivery Time		

T.V.

≤ 3 weeks	50
4 to 5 weeks	30
> 5 weeks	0
TOTAL POINTS	100

3. CRITERIA FOR EVALUATION OF PROPOSALS

Circular No. 53 will be applied for functionality

Bidders to note that a Pre-qualification Evaluation will be undertaken. A minimum score of 70% points out of 100 must be scored in order to proceed to the Financial Evaluation.

EVALUATION CRITERIA

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30, 000.00

Price - 80 points

B-BEE status level of Contribution - 20 points

BBBEE Points Breakdown:

LEVEL	POINTS AWARDED
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant	0

DELIVERY ADDRESS:

Elundini Local Municipality

No.1 Seller Street,

Maclear

5480

Published on 17 October 2017

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