



(045) 932 8196



(086) 216 8784



1, Seller Street, Maclear, 5480

Dear Sir / Madam

## REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated at 1 Seller Street, Maclear, Finance Department, Cashiers Reception area before 12h00 on the 15<sup>th</sup> May 2017. For **queries** please email to [scm@elundini.gov.za](mailto:scm@elundini.gov.za) or faxed to 086 216 8784

**For Technical Enquiries: Mr .L. Rozani**

**Tel: 045 932 8134**

**Finance Department: Mr. K Sobekwa**

**Tel: 045 932 8196**

RE-ADVERT of Supply and install palisade fencing for ground mount transformer-Caltex Maclear:  
ELM-3/076/2016-2017

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### **The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:**

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- An original valid SARS Tax Clearance Certificate issued inside SARS Branch office on / before 16 August 2016 OR **Valid Tax Clearance Certificate OR** Tax Compliance status documents with PIN from SARS.
- Proof of registration with Web Central Supplier Database (A bidder must attach CSD registration report with Supplier No. and Unique Code )
- Original B-BBEE Certificate or a certified copy thereof (Joint venture, consortium or trust must submit a consolidated certificate) Failure to submit this certificate will lead into not getting points for B-BBEE Level) or Sworn Affidavit confirming BBBEE Level.
- Certified copies of Company Registration certificate and IDs.
- 80/20 preferential procurement point system will be applied.
- Completed MBD 4, MBD 8 and MBD 9 (downloadable on the website and found at Supply Chain Office).
- Provide CRS number of CIDB grade 1 SQ or higher
- A statement of Municipal Account that is not older than three months or Lease Agreement OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates OR a letter from a ward councillor.
- Joint Venture must also attach the JV agreement, original or certified copy of consolidated BBBEE certificate and the letter of signatory.

### **Minimum threshold for functionality**

The minimum threshold for functionality is 70 points

**NB: No quotations will be considered from persons in the service of the state<sup>i</sup>**

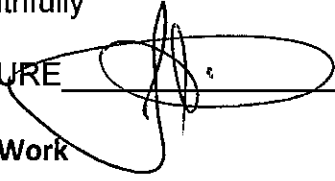
### **BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- **Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered**
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.

➤ Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SIGNATURE



DATE 08/05/2017

**Scope of Work**

1. Supplier must be able to supply and deliver the required materials complete **as per specification** in Maclear town Elundini municipality offices.
2. The Supplier will be responsible for ordering, expediting and off-loading of the complete materials and shall include the cost thereof in his tender prices.
3. The supplier will have documentation on delivery to municipal stores to prove the origin of all the materials.
4. It will be the responsibility of the supplier to ensure upon arrival of complete materials that no visible damage has occurred and those quantities are correct. In the case of damaged material, acceptance shall be refused.
5. Only new and unused material of superior quality may be supplied. All materials shall, where applicable, comply with the applicable Standard and specification as indicated in the bill of quantities. It should be noted that all materials supplied under this contract as being IEC, BS or SABS approved shall be marked accordingly unless no such mark is applicable for a specific item.
6. Only materials that comply with the specification shall be accepted. If any of the items does not meet required specification, permission to supply that item must be obtained from the Elundini Municipality representative.

**Specification - Palisade Fencing**

**Allow for the supply complete installation of palisade fence for the safe keeping of electrical materials/equipment in Maclear Municipal offices storage area as per following specification.**

- made from galvanised steel sheeting, cut into coils and bought from SABS-approved companies. Z275 Industrial grade galvanising assures a lifespan of up to 25 years in normal conditions.
  - Grade 304 stainless steel bolts and nuts are also ISO approved and will not rust within normal weather conditions
  - High-quality nylon brackets with high UV protection are used. Concealed screws ensure that these brackets are tamper-proof after installation
- see also attached drawing**

Item#	Description		Dimension
1.	40 x 40 x 2 mm Angle Iron Rails	a)	Total length = 52 m
2.	50 x 50 x 1.6 mm Square Tubing	b)	1.8 m above NGL
3.	40 x 1.6 mm Roll formed Pales	c)	257 mm to Centre Rails
4.	40 x 50 x 5 mm Welded lungs.	d)	160 mm Centre to Centre (120 gap)
5.	40 mm Pale Bolted to Rails with M6 Cup Square Bolt & Anti Vandal Nut.	e)	179 mm to Centre of Rails
6.	Steel Cap Welded to Post	f)	1.5 m Gate same type as fencing
7.	300 x 300 x 600 mm Deep 15MPa Concrete		
8.	50 m Concrete Foundation		

**Pricing**

Item #	Description	Unit	Quantity	Unit Price	Total price
<b>1.</b>	<b>Palisade Fencing</b>				
1.1.	Palisade Fencing	m	13		
1.2.	Palisade Gate	m	2		
<b>2.</b>	<b>Dismantling</b>				
2.1.	Dismantle existing structure made of bricks and roof made of corrugated iron	Sum	1		
2.2.	cleaning of the site and disposing of rubble at designated area	Sum	1		
				Sub Total	
				Vat	
				Grand Total	

**Note: The fencing work will be done around an electrical transformer and metering area that are energized (live chamber) at 11 000 and 400 volts respectively. Therefore work is strictly to be done under supervision of a suitable authorized person (ORHVS).**

**Functionality Evaluation Score Card**

**Bids that scores less than 70 (seventy) points out of 100 (one hundred) points in respect of the following pre-evaluation eligibility criteria, will be regarded as non-responsive**

**Note: it is compulsory to obtain points on each of the functionality categories**

<b>FUNCTIONAL ASSESSMENT – POINTS SCORING</b>	<b>Points</b>
<b>Functional Category &amp; Description</b>	
<b>Quality</b>	
Proof that materials will be supplied is of quality in specification	20
<b>Expertise</b>	
State the number of operative personnel (by trade/function/discipline) that will perform the work under the Contract. Personnel must have undertaken palisade fencing work in the past two (2) years - CV's with relevant qualification / authorization / experience, documentation and contactable references need to be attached as proof for each project.	
<b>Supervisor -</b>	
<b>≥3 Projects in Palisade fencing</b>	30
<b>Safety</b>	
The MV Transformer bushings make the area a live chamber, therefore work needs to be done under supervision of an authorised person	
<b>ORHVS (MV Authorisation)</b>	30
<b>Delivery Time</b>	
Starts from date of receiving order	
≤ 5 Days	20
5 to 10 Days	10
> 10 Days	00
<b>TOTAL POINTS</b>	<b>100</b>

**EVALUATION CRITERIA**

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30, 000.00

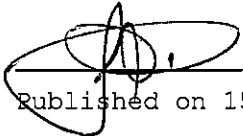
- Price - 80 point
- B-BEE status level of Contribution - 20 points

**BBBEE Points Breakdown:**

<b>LEVEL</b>	<b>POINTS AWARDED</b>
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
<b>Non - compliant</b>	<b>0</b>

**DELIVERY ADDRESS:**

Elundini Local Municipality  
No.1 Seller Street,  
Maclear  
5480

  
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