



(045) 932 8196



(086) 216 8784



1, Seller Street, Maclear, 5480

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated at 1 Seller Street, Maclear, Finance Department, Cashiers Reception area before 12h00 on the 08th May 2017. For **queries** please email to scm@elundini.gov.za or faxed to 086 216 8784

For Technical Enquiries: Mr .L. Rozani
Finance Department: Mr. K Sobekwa

Tel: 045 932 8134
Tel: 045 932 8196

Re-Advert of Supply and Delivery of network materials: ELM-3/079/2016-2017

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- An original valid SARS Tax Clearance Certificate issued inside SARS Branch office on / before 16 August 2016 OR **Valid Tax Clearance Certificate OR** Tax Compliance status documents with PIN from SARS.
- Proof of registration with Web Central Supplier Database (A bidder must attach CSD registration report with Supplier No. and Unique Code)
- Original B-BBEE Certificate or a certified copy thereof (Joint venture, consortium or trust must submit a consolidated certificate) Failure to submit this certificate will lead into not getting points for B-BBEE Level) or Sworn Affidavit confirming BBBEE Level.
- If correct delivery is not received by the indicated agreed date the contract will immediately be terminated
- Certified copies of Company Registration certificate and IDs.
- 80/20 preferential procurement point system will be applied.
- Completed MBD 4, MBD 6.1, MBD 6.2, MBD 8 and MBD 9 (downloadable on the website and found at Supply Chain Office).
- A statement of Municipal Account that is not older than three months or Lease Agreement OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates OR a letter from a ward councillor.
- Joint Venture must also attach the JV agreement, original or certified copy of consolidated BBBEE certificate and the letter of signatory.

Minimum threshold for functionality

The minimum threshold for functionality is 70 points

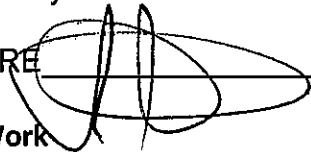
NB: No quotations will be considered from persons in the service of the stateⁱ

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Only locally produced service or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content.
- The bid will be evaluated on local production content, threshold is 100%
- Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- **Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered**
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.

- The local content (LC) expressed as a percentage as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286:2011 as following:
- $LC = (1 - X/Y) * 100$
- Where
- X: is then imported content in Rand
- Y: is the bid price in Rand excluding value added tax(VAT)
- Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SIGNATURE  _____

DATE _____

Scope of Work

1. Supplier must be able to supply and deliver the required materials complete **as per specification** in Maclear town Elundini municipality offices.
2. The Supplier will be responsible for ordering, expediting and off-loading of the complete materials and shall include the cost thereof in his tender prices.
3. The supplier will have documentation on delivery to municipal stores to prove the origin of all the materials.
4. It will be the responsibility of the supplier to ensure upon arrival of complete materials that no visible damage has occurred and those quantities are correct. In the case of damaged material, acceptance shall be refused.
5. Only new and unused material of superior quality may be supplied. All materials shall, where applicable, comply with the applicable Standard and specification as indicated in the bill of quantities. It should be noted that all materials supplied under this contract as being IEC, BS or SABS approved shall be marked accordingly unless no such mark is applicable for a specific item.
6. Only materials that comply with the specification shall be accepted. If any of the items does not meet required specification, permission to supply that item must be obtained from the Elundini Municipality representative.

Pricing

Item #	Description	Unit	Qty	Unit Price	Total price
1.	4mm ² airdac CNE	m	1000		
2.	16mm ² 4core PVC SWA SANS 1507-3	m	500		
3.	35Mmm ² 4 core PVC WSA SANS 1507-3	m	500		
4.	Circuit breaker 6kA 240V Pole 1 orange handle 63A CBI	ea	50		
5.	Circuit breaker 15kA 415V Poles 3 150A CBI	ea	5		
6.	Din rail	ea	3		
7.	MV Fuse 5A,10A,15A,20A	ea	20		
				Sub Total	
				Vat	
				Grand Total	

Functionality Evaluation Score Card

Bids that scores less than 70 (seventy) points out of 100 (one hundred) points in respect of the following pre-evaluation eligibility criteria, will be regarded as non-responsive

Note: it is compulsory to obtain points on each of the functionality categories

FUNCTIONAL ASSESSMENT – POINTS SCORING		Points
Functional Category & Description		
Quality		
Proof that materials will be supplied is of quality in specification (Eskom approved)		50
Delivery Time		
Starts from date of receiving order (in working days)		

≤ 5 Days	50
5 to 10 Days	30
> 10 Days	10
TOTAL POINTS	100

EVALUATION CRITERIA

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30, 000.00

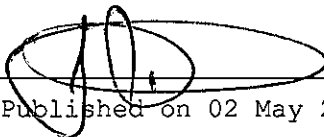
- Price - 80 point
- B-BEE status level of Contribution - 20 points

BBBEE Points Breakdown:

LEVEL	POINTS AWARDED
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non - compliant	0

DELIVERY ADDRESS:

Elundini Local Municipality
 No.1 Seller Street,
 Maclear
 5480


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