 045 932 8196

 1, Seller Street, Maclear, 5480

 086 216 8784

 bongiwem@elundini.gov.a

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of materials as detailed in the enclosed list.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated in 1 Seller Street Maclear, Finance Department, Cashier Reception area before 12h00 on the **05 March 2018**. For **queries** please email to at bongiwem@elundini.gov.za or faxed to 086 216 8784

For Technical Queries: Ms. N.Dingane

Tel: 045 932 8161

For Supply Chain Queries: Ms.B.Mbizweni –SCM

Tel: 045 932 8179

SUPPLY AND DELIVERY OF MAYORAL CUP KIT SETS:ELM-1/013/2017-2018

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- Valid Tax Clearance Certificate OR Tax Compliance status documents with PIN from SARS.
- Proof of registration with Web Central Supplier Database (A bidder must attach CSD registration report with Supplier No. and Unique Code)
- Original B-BBEE Certificate or a certified copy thereof (Joint venture, consortium or trust must submit a consolidated certificate) Failure to submit this certificate will lead into not getting points for B-BBEE Level) or Sworn Affidavit confirming BBBEE Level.
- If correct delivery is not received by the indicated agreed date the contract will immediately be terminated.
- Certified copies of Company Registration certificate and IDs.
- 80/20 preferential procurement point system will be applied.
- Completed MBD 4, MBD 6.1, MBD 6.2 MBD 8 and MBD 9 (downloadable on the website and found at Supply Chain Office).
- A statement of Municipal Account that is not older than three months or Lease Agreement OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates OR a letter from a ward councillor.
- Joint Venture must also attach the JV agreement, original or certified copy of consolidated BBBEE certificate and the letter of signatory.

NB: No quotations will be considered from persons in the service of the state¹

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- **Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered**
- Only locally produced service or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content. The bid will be evaluated on local production content threshold is 100%.
- The local content (LC) expressed as a percentage as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286:2011 as follows:
$$LC = (1-x/y)*100$$

Where
X is the imported content in Rand
Y is the bid price in Rand excluding value added tax (VAT)
- Failure to comply with these conditions may invalidate your offer.
- Failure to complete **MBD 6.2** will result to disqualification of a bid submission.
- National Treasury circular no. 9 of 2017/18 Price shall apply.

SIGNATURE _____



DATE _____

23/02/2018

**SUPPLY AND DELIVERY OF MAYORAL CUP KIT SETS
SPECIFICATIONS**

SERVICE PROVIDERS ARE REQUESTED TO USE THE BELOW TABLE WHEN QUOTING

1. SOCCER

Style	Copa Complete Set (Inclusive of 14 x Jerseys & shorts, Rubber match ball, Socks/Stockings, whistle & 01 Goal keeper set, pump) - Jaquard Moisture management and Birdseye quality design
Sizes	SET OF MEDIUM, LARGE AND EXTRA LARGE
Branding	- Embroided Elundini Logo on the left - Embroided text written: Elundini Mayoral Cup 2018 in front (centre) - With numbers at the back
Colours	To be confirmed
Quantity	17

2. NET BALL

Style	Dragon Complete Set with attached tights (Tops & Skirts, bibs, Rubber Match ball, stop watch) - Jaquard Moisture Management quality design
Sizes	MEDIUM, LARGE AND EXTRA LARGE
Branding	- Embroided Elundini Logo on the left - Embroided text written: Elundini Mayoral Cup 2018 in front (centre) - Position signs at the back
Quantity	17
Colours	To be confirmed



3. RUGBY

Style	France Set of 22 - Polyester Moisture Management - With rugby ball, Socks/Stockings, whistle & pump
Sizes	MEDIUM, LARGE AND EXTRA LARGE
Branding	- Embroided Elundini Logo on the left - Embroided text written: Elundini Mayoral Cup 2018 in front (centre) - Numbers at the back
Quantity	04
KITS COLOURS	To be confirmed

4. ATHLETIC

Style	Quantec with Net For Men: Tops with Shorts For ladies: Tops with sport bras and shorts with tights
Sizes	- Small- 40 - Medium- 10 - Large- 10 30 for Men 30 for women
Branding	- Embroided Elundini Logo on the left - Embroided text written: Elundini Mayoral Cup 2018 in front (centre)
Colours	- To be confirmed

5. SPORT GEAR

<p>Style</p>	<p>SOFT SHELL JACKET - LADIES</p> <p>Interlock fabric of 100% polyester bonded with 100% polyester mesh</p> <p>Windproof (3000)</p> <p>Moisture vapour proof (800)</p> <p>Breathable fleece lining in collar</p> <p>Zipper front closure with wind placket</p> <p>Front pockets with zippers</p> <p>Cuffs with adjustable Velcro closure</p> <p>Drawstring at bottom hem</p> <p>Standard Fit - Follows the shape of the body with added ease of movement.</p> <p>Weight 280g/m2</p> 
	<p>SOFT SHELL JACKET - MEN'S</p> <p>Interlock fabric of 100% polyester bonded wi</p> <p>Windproof (3000)</p> <p>Moisture vapour proof (800)</p> <p>Breathable fleece lining in collar</p> <p>Zipper front closure with wind placket</p> <p>Front pockets with zippers</p> <p>Cuffs with adjustable Velcro closure</p> <p>Drawstring at bottom hem</p> <p>Standard Fit - Follows the shape of the body with added ease of movement.</p> <p>Weight 280g/m2</p> 
<p>Branding</p>	<ul style="list-style-type: none"> - Embroided Elundini Logo on the left - Embroided text: To be confirmed
<p>Quantity</p>	<p>16 x 5 Females x 11 Males</p>
<p>Sizes</p>	<ul style="list-style-type: none"> - To be confirmed
<p>Colours</p>	<ul style="list-style-type: none"> - To be confirmed

EVALUATION CRITERIA

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30, 000.00

Price - 80 points

B-BEE status level of Contribution - 20 points

BBBEE Points Breakdown:

LEVEL	POINTS AWARDED
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant	0

DELIVERY ADDRESS:

Elundini Local Municipality
No.1 Seller Street,
Maclear
5480


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