



045 932 8218

1, Seller Street, Maclear, 5480

086 216 8784

[thulin@elundini.gov.za](mailto:thulin@elundini.gov.za)

Dear Sir / Madam

## REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of materials as detailed in the enclosed list.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated in 1 Seller Street Maclear, Finance Department, Cashier Reception area before **12h00 on Tuesday the 06 October 2016**. For queries please contact:

Technical: Mr. L. Rozani

Tel: 045 932 8194

email: [lyandar@elundini.gov.za](mailto:lyandar@elundini.gov.za) Fax: 086 589 7751

Supply Chain: N Thuli

Tel: 045 932 8218

email: [thulin@elundini.gov.za](mailto:thulin@elundini.gov.za) Fax: 086 216 8784

### Supply and Delivery of Electrical Materials - ELM-3/038/2015-2016

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A valid Tax Clearance certificate. Tax Compliance status document with PIN from SARS
- Copies of Company Registration certificate and IDs
- An original or certified BBEE certificate copy
- 80/20 preferential procurement point system will be applied
- Proof of registration with National Treasury Central Supplier Database (CSD)
- If correct delivery is not received by the indicated agreed date the contract will immediately be terminated
- Completed MBD 4, MBD 8 and MBD 9 (downloadable from website and collectable at Supply Chain Offices)
- A recent Municipal account statement, lease agreement or affidavit stating you aren't liable to pay rates at your business premises

**NB: No quotations will be considered from persons in the service of the state<sup>i</sup>**

The minimum threshold for functionality is 70%

#### **BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole part of the bid;
- Bids which are late, incomplete, unsigned, will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SIGNATURE

DATE

30-09-2016

T.V.

## Scope of Work

1. Supplier must be able to supply and deliver the required materials complete *as per specification* in Maclear town Elundini municipality offices.
2. The Supplier will be responsible for ordering, expediting and off-loading of the complete materials and shall include the cost thereof in his tender prices.
3. The supplier will have documentation on delivery to municipal stores to prove the origin of all the materials.
4. It will be the responsibility of the supplier to ensure upon arrival of complete materials that no visible damage has occurred and those quantities are correct. In the case of damaged material, acceptance shall be refused.
5. Only new and unused material of superior quality may be supplied. All materials shall, where applicable, comply with the applicable Standard and specification as indicated in the bill of quantities. It should be noted that all materials supplied under this contract as being IEC, BS or SABS approved shall be marked accordingly unless no such mark is applicable for a specific item.
6. Only materials that comply with the specification shall be accepted. If any of the items does not meet required specification, permission to supply that item must be obtained from the Elundini Municipality representative.

ITEM NO	DESCRIPTION	UNIT	QTY
1	Airdac strain clamp	ea	100
2	M16 pig tail bolt	ea	100
3	IPC Main-16mm-95mm / Tap-1.5mm-10mm PC1WP1F-0175104	ea	100
4	IPC Main-16mm-95mm / Tap-1.5mm-10mm BC2WP1F-0165498	ea	100
5	IPC ain-16mm-95mm / Tap-1.5mm-10mm BC2WP1F-0165521	ea	100
6	Eye Nut M16	ea	10
7	Ferrules 10mm <sup>2</sup>	ea	100
8	Ferrules 25mm <sup>2</sup>	ea	100
9	Ferrules 35 mm <sup>2</sup>	ea	100
10	Ferrules 16mm <sup>2</sup>	ea	100
11	Lugs 16mm <sup>2</sup> x12mm <sup>2</sup>	ea	50
12	Lugs 10mm <sup>2</sup> x12mm <sup>2</sup>	ea	100
13	Lugs 70mm <sup>2</sup> x12mm <sup>2</sup>	ea	100
14	lugs 35mm <sup>2</sup> x 12mm <sup>2</sup>	ea	100
15	Scotchcast 91-A2 Splicing kit 25mm <sup>2</sup> -50mm <sup>2</sup>	ea	5
16	Scotchcast 91-A2 Splicing kit 50mm <sup>2</sup> -70mm <sup>2</sup>	ea	3
17	Scotchcast91-A2 Splicing Kit 10mm <sup>2</sup> -16mm <sup>2</sup>	ea	5
18	12mm Cable clips	ea	5
19	T120R cable ties	ea	10
20	Prtty scotch fill	ea	10
21	Bend it strep 12 mm	ea	10
22	Plate alu pole 150x25x0.9 mm 3049 D3049 R9 SAP 0172393	ea	1000
23	ballast 1000w	ea	50
24	100W HPS bulbs	ea	300
25	1000W HPS bulbs	ea	240

### Functionality Evaluation Score Card

*Bids that scores less than 70 (seventy) points out of 100 (one hundred) points in respect of the following pre-evaluation eligibility criteria, will be regarded as non-responsive*

FUNCTIONAL ASSESSMENT – POINTS SCORING		Points allocation
Functional Category & Description		
<b>Quality</b>		
<ul style="list-style-type: none"> <li>• Proof that materials will be sourced from a reputable Eskom approved supply/manufacture where applicable</li> <li>• Proof that all street light materials will be sourced from a reputable approved supply/manufacture</li> </ul>	50	
<b>Delivery Time</b>		
≤ 3 weeks		50
4 to 5 weeks		30
> 5 weeks		0
<b>TOTAL POINTS</b>		<b>100</b>

### EVALUATION CRITERIA

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30, 000.00

Price - 80 point

B-BEE status level of Contribution - 20 points

#### BBBEE Points Breakdown:

LEVEL	POINTS AWARDED
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant	0

#### DELIVERY ADDRESS:

Elundini Local Municipality  
 No.1 Seller Street,  
 Maclear  
 5480

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Published on 30 September 2016

T.V.