



(045) 932 8196



(086) 216 8784



1, Seller Street, Maclear, 5480

Dear Sir / Madam

### REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated at 1 Seller Street, Maclear, Finance Department, Cashiers Reception area before 12h00 on the 15 NOVEMBER 2016. For **queries** please email to Ms. N Thuli on [thulin@elundini.gov.za](mailto:thulin@elundini.gov.za) or faxed to 086 216 8784

**For Technical Enquiries: Mr. Z. Mzileni**

**Tel: 045 932 82188**

**Finance Department: Ms. N. Thuli**

**Tel: 045 932 8196**

### *SUPPLY AND DELIVERY OF CONCRETE STREET LITTER BINS: ELM-5/012/2016-2017*

**The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:**

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A valid and original Tax Clearance Certificate and tax compliance status document with PIN from SARS
- Certified copies of Company Registration certificate and IDs
- An original or certified BBB-EE certificate copy
- 80/20 preferential procurement point system will be applied
- Proof of registration with National Treasury Central Supplier Database (CSD)
- Firm Delivery Period from date of receiving order and make/manufacture of the enclosures must be indicated.
- Completed MBD 4, MBD8 and MBD 9 (downloadable on the website and found at Supply Chain Office)
- A recent Municipal account statement, lease agreement or affidavit stating you aren't liable to pay rates at your business premises.

**NB: No quotations will be considered from persons in the service of the state<sup>1</sup>**

**BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- Bidders to note that only locally manufactured goods with a minimum of 100% local production content will be considered

Failure to comply with these conditions may invalidate your offer.

**SPECIFICATION FOR STREET BINS  
Supply and Delivery of Concrete Street Litter Bins**

<b>ITEM</b>	<b>QUANTITY</b>	<b>SPECIFICATION</b>	<b>COLOUR</b>
Concrete Bins	45	Round Concrete Bins (750mm high x 500mm diameter) 185 kg Mass (Minimum) 150 Litre Capacity (Minimum) Drainage Holes	Brown or Grey Aggregate



**EVALUATION CRITERIA**

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30, 000.00

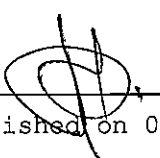
Price - 80 point  
B-BBEE status level of Contribution - 20 points

**B-BBEE Points Breakdown:**

<b>LEVEL</b>	<b>POINTS AWARDED</b>
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
<b>Non - compliant</b>	<b>0</b>

**DELIVERY ADDRESS:**

Elundini Local Municipality  
No.1 Seller Street,  
Maclear  
5480

  
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