



045 932 8196



1, Seller Street, Maclear, 5480



086 216 8784



[kwaneles@elundini.gov.a](mailto:kwaneles@elundini.gov.a)

Dear Sir / Madam

## REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of materials as detailed in the enclosed list.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated in 1 Seller Street Maclear, Finance Department, Cashier Reception area before 12h00 on the 15 March 2018. For **queries** please email to at [kwaneles@elundini.gov.za](mailto:kwaneles@elundini.gov.za) or faxed to 086 216 8784

**For Technical Queries: Mr M.Gqibela-IT Technician**

**Tel: 045 932 8171**

**For Supply Chain Queries: Mr K Sobekwa –SCM**

**Tel: 045 932 8198**

## **SUPPLY AND DELIVERY OF 7 LAPTOPS, 7 LAPTOP BACKPACKS AND 3 PRINTERS- ELM-1/015/2017-2018**

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- Valid Tax Clearance Certificate OR Tax Compliance status documents with PIN from SARS.
- Proof of registration with Web Central Supplier Database (A bidder must attach CSD registration report with Supplier No. and Unique Code )
- Original B-BBEE Certificate or a certified copy thereof (Joint venture, consortium or trust must submit a consolidated certificate) Failure to submit this certificate will lead into not getting points for B-BBEE Level) or Sworn Affidavit confirming BBBEE Level. Only certified DTI format sworn Affidavit will be considered (Obtainable on ELM website [www.elundini.gov.za](http://www.elundini.gov.za))
- Certified copies of Company Registration certificate and IDs.
- 80/20 preferential procurement point system will be applied.
- Completed MBD 4, MBD 6.1, MBD 8 and MBD 9 (downloadable on the website and found at Supply Chain Office).
- A statement of Municipal Account that is not older than three months or Lease Agreement OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates OR a letter from a ward councillor.
- Joint Venture must also attach the JV agreement, original or certified copy of consolidated BBBEE certificate and the letter of signatory.

**NB: No quotations will be considered from persons in the service of the state<sup>i</sup>**

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- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- **Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered**
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- Failure to comply with these conditions may invalidate your offer.
- Upon submission of a bid/quote the bidder automatically grants confirmation that SARS may, on ongoing basis during the contract term the bidder's tax compliance status to the municipality.

SIGNATURE 

DATE 08-03-2018

**SPECIFICATIONS**

DESCRIPTION	QUANTITY
<p><u>Laptops</u> <b><u>Notebook – "440 G5 14"</u></b></p> <p><b><u>PROCESSOR &amp; CHIPSET</u></b></p> <ul style="list-style-type: none"> <li>• PROCESSOR MANUFACTURER:INTEL</li> <li>• PROCESSOR TYPE:CORE I5</li> <li>• PROCESSOR GENERATION:8TH GEN</li> <li>• PROCESSOR MODEL:I5-8250U</li> <li>• PROCESSOR SPEED:1.60 GHZ</li> <li>• PROCESSOR CORE:QUAD-CORE (4 CORE)</li> </ul> <p><b><u>MEMORY</u></b></p> <ul style="list-style-type: none"> <li>• STANDARD MEMORY:8 GB</li> <li>• MEMORY TECHNOLOGY:DDR4 SDRAM</li> </ul> <p><b><u>STORAGE</u></b></p> <ul style="list-style-type: none"> <li>• SOLID STATE DRIVE CAPACITY:256 GB</li> </ul> <p><b><u>DISPLAY &amp; GRAPHICS</u></b></p> <ul style="list-style-type: none"> <li>• SCREEN SIZE:14"</li> <li>• DISPLAY SCREEN TYPE:LCD</li> </ul>	7

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- DISPLAY SCREEN TECHNOLOGY:TWISTED NEMATIC (TN)
- SCREEN RESOLUTION:1366 X 768
- TOUCHSCREEN:YES
- GRAPHICS CONTROLLER MANUFACTURER:INTEL
- GRAPHICS CONTROLLER MODEL:UHD GRAPHICS 620
- GRAPHICS MEMORY TECHNOLOGY:DDR4 SDRAM
- GRAPHICS MEMORY ACCESSIBILITY:SHARED

**NETWORK & COMMUNICATION**

- WIRELESS LAN:YES
- WIRELESS LAN STANDARD:IEEE 802.11AC
- ETHERNET TECHNOLOGY:GIGABIT ETHERNET
- BLUETOOTH:YES

**SOFTWARE**

- OPERATING SYSTEM:WINDOWS 10 PRO

**INTERFACES/PORTS**

- HDMI:YES
- TOTAL NUMBER OF USB PORTS:3
- NUMBER OF USB 3.0 PORTS:2
- USB TYPE-C:YES
- USB TYPE-C DETAIL:1 USB 3.1 TYPE-C GEN 1

**PRINTER**

Officejet Pro 6000 series  
Print ,copy ,scan

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**LAPTOPBACK PACK**

CAMPUS BACKPACK 15 - 16 BLACK

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**EVALUATION CRITERIA**

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30, 000.00

Price - 80 points

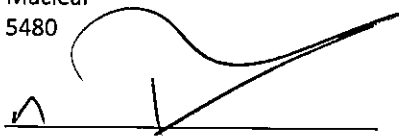
B-BEE status level of Contribution - 20 points

**BBBEE Points Breakdown:**

LEVEL	POINTS AWARDED
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant	0

**DELIVERY ADDRESS:**

Elundini Local Municipality  
No.1 Sellar Street,  
Maclear  
5480



Published on 08 March 2018

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