



(045) 932 8196



(086) 216 8784



1, Seller Street, Maclear, 5480

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated at 1 Seller Street, Maclear, Finance Department, Cashiers Reception area before 12h00 on the 8TH NOVEMBERE 2016. For **queries** please email to Ms. N Thuli on thulin@elundini.gov.za or faxed to 086 216 8784

For Technical Enquiries: Mr. Z. Mzileni

Tel: 045 932 8188

Finance Department: Ms. N. Thuli

Tel: 045 932 8218

**SUPPLY, DELIVERY AND ON-SITE FITMENT OF TYRES AT MOUNT FLETCHER, MACLEAR AND UGIE :
ELM-5/005/2016-2017**

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A valid Tax Clearance certificate or tax compliance status document with PIN from SARS.
- Copies of Company Registration certificate and IDs
- An original or certified BEE certificate copy.
- 80/20 preferential procurement point system will be applied.
- Firm Delivery Period from date of receiving order and make/manufacture of the enclosures must be indicated.
- If correct and defect free delivery is not received by the indicated agreed date the contract will be immediately terminated.
- Proof of registration with national treasury (CSD).
- Completed MBD 4, MBD 8, MBD 9 and MBD 6.2 (downloadable from website and collectable at Supply Chain Offices).
- A recent Municipal account statement, lease agreement or affidavit stating you aren't liable to pay rates at your business premises.

NB: No quotations will be considered from persons in the service of the state¹

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- **Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered**
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- Bidders to note that only locally manufactured goods with a minimum of 100% local production content will be considered

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

1

26-10-2016

T.V.

SIGNATURE _____

DATE _____

SPECIFICATION**SUPPLY, DELIVERY AND ON-SITE FITMENT OF TYRES
AT MOUNT FLETCHER, MACLEAR AND UGIE**

QUANTITY	SIZE AND SPECIFICATION	DETAILS
4	7.50-16 FRONT TRACTOR TYRES	The tyres must be brand new The tyres must be delivered to MOUNT FLETCHER and Fitted on site The tyres must be tubeless The tyres must be suitable for a Tractor The air pressure must be balanced on site
2	18.4-30 BACK TRACTOR TYRES	The tyres must be brand new The tyres must be delivered to MOUNT FLETCHER and Fitted on site The tyres must be tubeless The tyres must be suitable for a Tractor The air pressure must be balanced on site
2	16.9-30 BACK TRACTOR TYRES	The tyres must be brand new The tyres must be delivered to MOUNT FLETCHER and Fitted on site The tyres must be tubeless The tyres must be suitable for a Tractor The air pressure must be balanced on site
2	16.9-30 BACK TRACTOR TYRES	The tyres must be brand new The tyres must be delivered to UGIE and Fitted on site The tyres must be tubeless The tyres must be suitable for a Tractor The air pressure must be balanced on site
4	215/75/17.5 BACK TYRES (4 TON TRUCK)	The tyres must be brand new The tyres must be delivered to MACLEAR and Fitted on site The tyres must be tubeless The tyres must be suitable for a Truck The air pressure must be balanced on site

EVALUATION CRITERIA

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30, 000.00

Price - 80 point

B-BEE status level of Contribution - 20 points

BBEE Points Breakdown:

LEVEL	POINTS AWARDED
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non - compliant	0

DELIVERY ADDRESS:

Elundini Local Municipality
No.1 Seller Street,
Maclear
5480

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