



(045) 932 8196



(086) 216 8784



1, Seller Street, Maclear, 5480

Dear Sir / Madam

## REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated at 1 Seller Street, Maclear, Finance Department, Cashiers Reception area before 12h00 on the 14 November 2017. For **queries** please email to [ksobekwa@elundini.gov.za](mailto:ksobekwa@elundini.gov.za) or faxed to 086 216 8784

For Technical Enquiries: Mr S Mveku

Tel: 045 932 8209

Finance Department: Mr. K Sobekwa

Tel: 045 932 8196

Renovation in Mount Fletcher Transido : ELM-2/015/2017-2018

**The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:**

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- **Valid Tax Clearance Certificate OR** Tax Compliance status documents with PIN from SARS.
- Proof of registration with Web Central Supplier Database (A bidder must attach CSD registration report with Supplier No. and Unique Code )
- Original B-BBEE Certificate or a certified copy thereof (Joint venture, consortium or trust must submit a consolidated certificate) Failure to submit this certificate will lead into not getting points for B-BBEE Level) or Sworn Affidavit confirming BBEE Level.
- Certified copies of Company Registration certificate and IDs.
- 80/20 preferential procurement point system will be applied.
- Completed MBD 4, MBD 6.1, MBD 6.2, MBD 8 and MBD 9 (downloadable on the website and found at Supply Chain Office).
- Provide CRS number of CIDB grade 1GB or higher
- Health and safety plan specific to the project.
- Proof of good standing with compensation of occupational injuries and diseases (COID)
- A statement of Municipal Account that is not older than three months or Lease Agreement OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates OR a letter from a ward councillor.
- Joint Venture must also attach the JV agreement, original or certified copy of consolidated BBEE certificate and the letter of signatory.

### Minimum threshold for functionality

The minimum threshold for functionality is 70 points

**NB: No quotations will be considered from persons in the service of the state<sup>1</sup>**

### BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

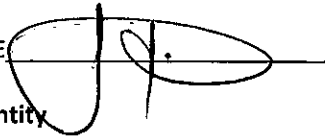
- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- **Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered**

- Only locally produced service or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content. The bid will be evaluated on local production content threshold is 100%.
- The local content (LC) expressed as a percentage as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286:2011 as follows:  

$$LC = (1-x/y)*100$$
 Where  
 X is the imported content in Rand  
 Y is the bid price in Rand excluding value added tax (VAT)
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- Failure to comply with these conditions may invalidate your offer.
- Upon submission of a bid/quote the bidder automatically grants confirmation that SARS may, on ongoing basis during the contract term the bidder's tax compliance status to the municipality.

Yours faithfully

SIGNATURE



DATE

08/11/2012

Bill of Quantity

MT FLETCHER TRANSIDO RENOVATION

Item #	DESCRIPTION	Unit	QTY	Rate	Amount
	<b>ROOF COVERINGS, ETC.</b>				
	0.5mm thick "Z275"IBR galvanised iron fixed to 50x76mm purlins at 1050mm centres with and including all necessary accessories layed on prefabricated trusses at 1100mm centres all in accordance with manufacturer's instructions.				
1	Roofing lapped 300 mm at ends.	m2	180		
2	Ridge capping 460mm girth.	m	21		
3	Hip capping 460mm girth	m	12		
	<b>Standard galvanised metal sheeting</b>				
1	Valley flashing	m	6		
	<b>CARPENTRY AND JOINERY</b>				
	<b>Roof Timbers</b>				
	<b>Sawn S. A. Pine</b>				
1	38 x 114 mm Wall plate.	m	69		

2	50 x 76 mm Purlins fixed with "Enots" swing six wire purlin fasteners.	m	144
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**Gangnail Roof Trusses**

The following trusses shall be "Gangnail" or other approved engineering designed roof trusses manufactured from sawn S.A.Pine as described at average 1 100 mm centres to support "Z275 Chromadek" IBR sheet metal roofing with 4 mm "Cladit" ceilings under, including hoisting and fixing in position approximately 3 m above natural ground level

1	Double pitched roof truss 6000 mm span between plates to 15 degree pitch with 600 mm eaves overhang both ends.	No	16
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2	Allow for bracing, cross bracing, connecting clips, fixing brackets, hurricane clips, etc., as required for fixing in position of roof trusses as described in accordance with the manufacturer's instructions.	Item	1
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**Eaves and Verges**

1	15 x 225 mm "Everite" pressed fibre cement fascia board drilled and brass screwed to and including 38 x 50 x 114 mm long S.A.P. cleats screwed to rafter feet including steel jointing plates to joints between lengths.	m	24
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**Doors and Panels**

**Batten Doors**

1	44 mm Thick wrot Meranti framed, ledged and braced batten double door size 1630 x 2 032 mm with 6 mm plywood panel with sapele veneer suitable for painting let in flush to rebates in stiles and rails.	No	2
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2	Standard Aluzink Roll a Door 2500 x 2100 mm	No	1
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**Door frames, etc.**

	70 x 108 mm Rebated framed frame.	No	2
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**IRONMONGERY**

1	Union CZ 682-24-77 three lever mortice lockset with striking plate fixed to timber door frame.	No	2		
	<b>GLAZING</b>				
	<b>To Steel</b>				
1	4 mm Clear float glass and glazing in squares exceeding 0.1 m2 and not exceeding 0.5 m2.	m2	20.16		
	<b>PAINTING</b>				
	<b>On Plaster, etc</b>				
	Prepare, stop and apply one coat emulsion sealer and two coats PVA sheen acrylic emulsion paint (Interior Quality) on:				
1	Plastered walls.	m2	224		
	<b>On Metalwork</b>				
	Prepare surface and apply one coat bituminous paint on:				
1	Backs of steel window frames not exceeding 300 mm girth.	m	120		
			<b>Sub-Total</b>		
			<b>Vat</b>		
			<b>14%</b>		
			<b>Total</b>		

**Functionality**

DESCRIPTION	DELIVERABLES	SCORING CRITERIA
<b>Expertise :</b>		
Tenderer has experience in successfully completing projects of similar value and complexity to this project	Submission of the Project Reference Returnable completed, 3 three projects executed by the tenderer. The municipality will contact your referees to request project performance ratings. Verification of completed projects to be submitted in the form of Appointment Letter with Completion Certificate or reference letter from the previous employer (it must be in the letter head of the previous employer and signed for)	1 x project = 10 points 2 x projects = 25 points 3 x Projects =35 points
<b>Points</b>		<b>Maximum 50</b>
Expertise of key personnel on similar (scope, value & complexity) of projects that the proposed person will be working actively on for the full duration of this project (site agent/foreman to work full time on site)		
<b>FOREMAN</b>		<b>50</b>
Foreman Experience	Submit Curriculum Vitae with clear relevant experience in the building industry for the past three (3) years and above contactable references must be provided	3 years = 10 points 4 years = 20 points ≥ 5 years= 40 points
Letter of undertaking	A letter signed by the Foreman shall be submitted confirming his/her appointment for the role on the project in a company letter head.	= 10 points
<b>WORK PLAN</b>		
Detailed work plan and milestones in a GANT CHART format not exceeding period of Six Weeks months		
	GANT CHART FORMAT	= 5 points
	PROJECT PERIOD	Six Weeks = 6 points Less than Six Weeks = 10 points
<b>TOTAL 100</b>		

**EVALUATION CRITERIA**

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30,000.00

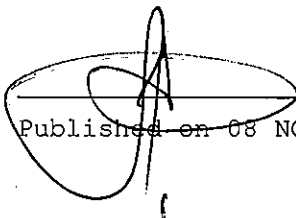
- Price - 80 point
- B-BEE status level of Contribution - 20 points

**BBBEE Points Breakdown:**

<b>LEVEL</b>	<b>POINTS AWARDED</b>
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
<b>Non - compliant</b>	<b>0</b>

**DELIVERY ADDRESS:**

Elundini Local Municipality  
No.1 Seller Street,  
Maclear  
5480



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