



(045) 932 8196



(086) 216 8784



1, Seller Street, Maclear, 5480

Dear Sir / Madam

## REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated at 1 Seller Street, Maclear, Finance Department, Cashiers Reception area before 12h00 on the 08 May 2017. For **queries** please email to [scm@elundini.gov.za](mailto:scm@elundini.gov.za) or faxed to 086 216 8784

For Technical Enquiries: Ms N Dingane

Tel: 045 932 8161

Finance Department: Mr. B.Mbizweni

Tel: 045 932 8198

## SUPPLY AND DELIVERY OF MAYORAL CUP KIT: ELM-1/019/2016-2017

**The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:**

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- An original valid SARS Tax Clearance Certificate issued inside SARS Branch office on / before 16 August 2016 OR **Valid Tax Clearance Certificate** OR Tax Compliance status documents with PIN from SARS.
- Proof of registration with Web Central Supplier Database (A bidder must attach CSD registration report with Supplier No. and Unique Code )
- Original B-BBEE Certificate or a certified copy thereof (Joint venture, consortium or trust must submit a consolidated certificate) Failure to submit this certificate will lead into not getting points for B-BBEE Level) or Sworn Affidavit confirming BBBEE Level.
- If correct delivery is not received by the indicated agreed date the contract will immediately be terminated
- Certified copies of Company Registration certificate and IDs.
- 80/20 preferential procurement point system will be applied.
- Completed MBD 4, MBD 6.1, MBD 6.2, MBD 8 and MBD 9 (downloadable on the website and found at Supply Chain Office).
- A statement of Municipal Account that is not older than three months or Lease Agreement OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates OR a letter from a ward councillor.
- Joint Venture must also attach the JV agreement, original or certified copy of consolidated BBBEE certificate and the letter of signatory.

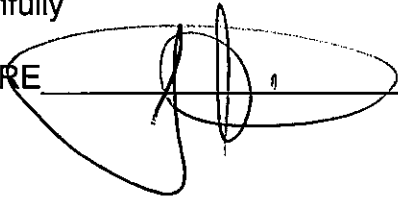
**NB: No quotations will be considered from persons in the service of the state<sup>1</sup>**

**BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Only locally produced service or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content.
- The bid will be evaluated on local production content, threshold is 100%
- Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- **Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered**
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- The local content (LC) expressed as a percentage as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286:2011 as following:

- $LC = (1 - X/Y) * 100$
- Where
- X: is then imported content in Rand
- Y: is the bid price in Rand excluding value added tax(VAT)
- Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SIGNATURE 

DATE 02/05/2017

Specification

**Supply and delivery of Kit-sets for Elundini Local Municipality**

**1. SOCCER**

<b>Style</b>	Copa Complete Set (Inclusive of 14 x Jerseys & shorts, Rubber match ball, Socks/Stockings, whistle & 01 Goal keeper set, pump) <ul style="list-style-type: none"><li>- Jaquard Moisture management and Birdseye quality design</li></ul>
<b>Sizes</b>	SET OF MEDIUM, LARGE AND EXTRA LARGE
<b>Branding</b>	<ul style="list-style-type: none"><li>- Embroided Elundini Logo on the left</li><li>- Embroided text written: Elundini Mayoral Cup 2017 in front (centre)</li><li>- With numbers at the back</li></ul>
<b>Colours</b>	<ol style="list-style-type: none"><li>1. Orange &amp; Black</li><li>2. To be confirmed</li><li>3. Light Blue</li><li>4. White &amp; Gold</li><li>5. White &amp; Gold</li><li>6. Yellow with Blue stripes</li><li>7. Green &amp; Gold</li><li>8. Orange</li><li>9. Striped Green &amp; White</li><li>10. Maroon &amp; White</li><li>11. Light &amp; White</li><li>12. Light Blue</li><li>13. To be confirmed</li><li>14. White &amp; Blue</li><li>15. Blue</li><li>16. Yellow</li><li>17. Light Blue</li></ol>
<b>Quantity</b>	17

## 2. NET BALL

<b>Style</b>	Dragon Complete Set with attached tights (Tops & Skirts, bibs, Rubber Match ball, stop watch) - Jaquard Moisture Management quality design
<b>Sizes</b>	MEDIUM, LARGE AND EXTRA LARGE
<b>Branding</b>	- Embroided Elundini Logo on the left - Embroided text written: Elundini Mayoral Cup 2017 in front (centre) - Position signs at the back
<b>Quantity</b>	14
<b>Colours</b>	<ul style="list-style-type: none"> <li>• Orange &amp; Black</li> <li>• Red &amp; White</li> <li>• Blue &amp; White</li> <li>• Red &amp; White</li> <li>• Maroon &amp; White</li> <li>• Navy, Red &amp; White</li> <li>• Light-Blue &amp; White</li> <li>• Navy &amp; White</li> <li>• Blue &amp; White</li> <li>• Black &amp; white</li> <li>• Navy</li> <li>• Yellow</li> <li>• Blue &amp; White</li> <li>• 1 Colour to be confirmed</li> </ul>

## 3. RUGBY

<b>Style</b>	France Set of 22 - Polyester Moisture Management
<b>Sizes</b>	MEDIUM, LARGE AND EXTRA LARGE
<b>Branding</b>	- Embroided Elundini Logo on the left - Embroided text written: Elundini Mayoral Cup 2017 in front (centre) - Numbers at the back
<b>Quantity</b>	04
<b>KITS COLOURS</b>	To be confirmed

#### 4. ATHLETIC

<b>Style</b>	Quantec with Net For Men: Tops with Shorts For ladies: Tops with sport bras and shorts with tights
<b>Sizes</b>	<ul style="list-style-type: none"><li>- Small- 40</li><li>- Medium- 10</li><li>- Large- 10</li></ul> 30 for Men 30 for women
<b>Branding</b>	<ul style="list-style-type: none"><li>- Embroided Elundini Logo on the left</li><li>- Embroided text written: Elundini Mayoral Cup 2017 in front (centre)</li></ul>
<b>Colours</b>	<ul style="list-style-type: none"><li>- Green &amp; Gold</li></ul>

**EVALUATION CRITERIA**

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30, 000.00

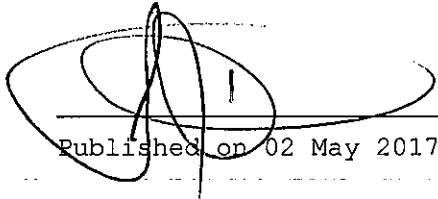
- Price - 80 points
- B-BEE status level of Contribution - 20 points

**BBBEE Points Breakdown:**

<b>LEVEL</b>	<b>POINTS AWARDED</b>
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
<b>Non – compliant</b>	<b>0</b>

**DELIVERY ADDRESS:**

Elundini Local Municipality  
No.1 Seller Street,  
Maclear  
5480



Published on 02 May 2017