



(045) 932 8218 (086) 216 8784 1, Seller Street, Maclear, 5480

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated at 1 Seller Street, Maclear, Finance Department, Cashiers Reception area before 12h00 on the 27TH October 2017. For **queries** please email to Ms. N Thuli on thulin@elundini.gov.za or faxed to 086 216 8784

For Technical Enquiries: Mr. Z. Mzileni

Tel: 045 932 8188

Finance Department: Ms. N. Thuli

Tel: 045 932 8218

SUPPLY AND DELIVERY OF BLUE REFUSE BAGS TO MACLEAR OFFICES: ELM-5/011/2017-2018

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- Valid Tax Clearance Certificate OR Tax Compliance status documents with PIN from SARS.
- Proof of registration with Web Central Supplier Database (A bidder must attach CSD registration report with Supplier No. and Unique Code)
- Original B-BBEE Certificate or a certified copy thereof (Joint venture, consortium or trust must submit a consolidated certificate) Failure to submit this certificate will lead into not getting points for B-BBEE Level) or Sworn Affidavit confirming BBBEE Level.
- Certified copies of Company Registration certificate and IDs.
- 80/20 preferential procurement point system will be applied.
- Completed MBD 4, MBD 6.2, MBD 8 and MBD 9 (downloadable on the website and found at Supply Chain Office).
- A statement of Municipal Account that is not older than three months or Lease Agreement OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates OR a letter from a ward councillor.
- Joint Venture must also attach the JV agreement, original or certified copy of consolidated BBBEE certificate and the letter of signatory.

NB: No quotations will be considered from persons in the service of the state!

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted;
- Bids submitted are to hold good for a period of 30 days;



➤ Only locally produced service or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content. The bid will be evaluated on local production content threshold is 100%.

➤ The local content (LC) expressed as a percentage as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SABS 1286:2011 as follows:

$$LC = (1-x/y)*100$$

Where

X is the imported content in Rand

Y is the bid price in Rand excluding value added tax (VAT)

➤ Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered

➤ The latest General Conditions of Contract and any Special Conditions of Contract will apply.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SIGNATURE _____
SPECIFICATION FOR BLUE REFUSE BAGS

DATE 20/10/2017

Supply and Delivery of Blue Refuse Collection Bags to Maclear Office

QUANTITY	COLOUR	QUALITY
200 Bales (20 Bags in a Pack, 10 Packs in a Bale 200 bags in a Bale)	Blue with Black/White Printing "ELM - NOT FOR SALE"	40 Micron Refuse Bags 760mm x 910mm

NB: IF THE REFUSE BAGS ARE NOT 40 MICRON, THEY WILL NOT BE ACCEPTED AND THE SERVICE PROVIDER WILL NOT BE PAID.

EVALUATION CRITERIA

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30, 000.00

Price - 80 point

B-BEE status level of Contribution - 20 points

BBBEE Points Breakdown:

LEVEL	POINTS AWARDED
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non - compliant	0

DELIVERY ADDRESS:

Elundini Local Municipality
No.1 Seller Street,
Maclear
5480

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