

045 932 8218

1, Seller Street, Maclear, 5480

086 216 8784

[thulin@elundini.gov.za](mailto:thulin@elundini.gov.za)

Dear Sir / Madam

## REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of materials as detailed in the enclosed list.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated in 1 Seller Street Maclear, Finance Department, Cashier Reception area before **12h00 on Tuesday the 24<sup>th</sup> November 2016**. For queries please contact:

Technical: Mr. L. Rozani  
Supply Chain: N Thuli

Tel: 045 932 8194  
Tel: 045 932 8218

email: [luyandar@elundini.gov.za](mailto:luyandar@elundini.gov.za) Fax: 086 589 7751  
email: [thulin@elundini.gov.za](mailto:thulin@elundini.gov.za) Fax: 086 216 8784

### ***Supply and Delivery Electrical Works Equipment - ELM-3/047/2016-2017***

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A valid Tax Clearance certificate or Tax compliance status document with PIN from SARS .
- Copies of Company Registration certificate and IDs
- An original or certified BBBEE certificate copy
- 80/20 preferential procurement point system will be applied
- If correct delivery is not received by the indicated agreed date the contract will immediately be terminated
- Proof of registration with National Treasury Central Supplier Database (CSD)
- Completed MBD 4, MBD 6.2, MBD 8 and MBD 9 (downloadable from website and collectable at Supply Chain Offices)
- A recent Municipal account statement, lease agreement or affidavit stating you are not liable to pay rates at your business premises

**NB: No quotations will be considered from persons in the service of the state<sup>1</sup>**

The minimum threshold for functionality is 80%

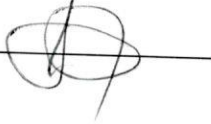
#### **BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole part of the bid;
- Bids which are late, incomplete, unsigned, will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- **Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered**
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- Bidders to note that only locally manufactured goods with a minimum of 100% local production content will be considered

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SIGNATURE



DATE

17/11/2016

### Scope of Work

1. Supplier must be able to supply and deliver the required materials complete *as per specification* in Maclear town Elundini municipality offices.
2. The Supplier will be responsible for ordering, expediting and off-loading of the complete materials and shall include the cost thereof in his quote prices.
3. The supplier will have documentation on delivery to municipal stores to prove the origin of all the materials.
4. It will be the responsibility of the supplier to ensure upon arrival of complete materials that no visible damage has occurred and those quantities are correct. In the case of damaged material, acceptance shall be refused.
5. Only new and unused material of superior quality may be supplied. All materials shall, where applicable, comply with the applicable Standard and specification as indicated in the bill of quantities. It should be noted that all materials supplied under this contract as being IEC, BS or SABS approved shall be marked accordingly unless no such mark is applicable for a specific item.
6. Only materials that comply with the specification shall be accepted. If any of the items does not meet required specification, permission to supply that item must be obtained from the Elundini Municipality representative.

ITEM NO	DESCRIPTION	UNIT	QTY
1	Working Earth Complete Kit (Eskom STD)	ea	2
2	Fall Arrest Safety Harness Kit (Eskom STD)	ea	4
3	Hand Held Chain Saw (Petrol) anti-vibration system; ElastoStart; Side-mounted chain tensioning; Single-lever master control; Decompression valve	ea	1
4	Hand Held Wood Petrol Drill 0.8Kw/1.1 hp; Anti-vibration system; Two-speed gearbox; Spindle speed 1 Um 910 ; Spindle speed in reverse gear Um 810	ea	1
5	Hand Held Wood Petrol Drill Bit - 46 cm long; 25 mm diameter	ea	3
6	Catu Voltage detector Kit (Eskom STD) 11-33 Kv	ea	2
7	Fibre Glass Ladder Kit (Eskom STD) 9,6m length	ea	2
8	Conductor Brush Kit (Eskom STD)	ea	4
9	Link Stick Cleaning Kit Kit (Eskom STD)	ea	3
10	Telescopic L30 ft. Link Stick – Round Kit (Eskom STD)	ea	2
11	Demolition Breaker 2050 W; 50 Joules; 250 Volt. Supplied with 1moil points: 1 spade, 1 pointed 28 mm Hex Bits	ea	1

### Functionality Evaluation Score Card

*Bids that scores less than 80 (eighty) points out of 100 (one hundred) points in respect of the following pre-evaluation eligibility criteria, will be regarded as non-responsive*

FUNCTIONAL ASSESSMENT – POINTS SCORING		Points allocation
Functional Category & Description		
Quality		
• Proof that materials will be sourced from a reputable Eskom approved supply/manufacture where applicable		30
• Proof that all materials will be of reputable approved supply/manufacture		30
Delivery Time		
≤ 3 weeks		40

4 to 5 weeks	20
> 5 weeks	0
<b>TOTAL POINTS</b>	<b>100</b>

**EVALUATION CRITERIA**

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30, 000.00

Price - 80 point

B-BEE status level of Contribution - 20 points

**BBBEE Points Breakdown:**

LEVEL	POINTS AWARDED
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant	0

**DELIVERY ADDRESS:**

Elundini Local Municipality  
 No.1 Seller Street,  
 Maclear  
 5480



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