



045 932 8125

1, Seller Street, Maclear, 5480

045 9321 094

kwaneles@elundini.gov.a

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of materials as detailed in the enclosed list.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated in 1 Seller Street Maclear, Finance Department, Cashier Reception area before 12h00 on the **04 APRIL 2018**. For **queries** please email to at kwaneles@elundini.gov.za or faxed to 086 216 8784

For Technical Queries: Mr S Memani

Tel: 045 932 8113

For Supply Chain Queries: Mr K Sobekwa –SCM

Tel: 045 932 8198

RENOVATIONS OF MANGONUALONG COMMUNITY HALL: *ELM-5/018/2017-2018*

Only those tenderers who satisfy the following eligibility criteria and who provide the required evidence in their tender submission are eligible to submit tenders and have their tenders evaluated:

1. Tender offers will only be accepted if:

- 1) the tenderer is registered on the Central Supplier Database (CSD) for the South African government (see <https://secure.csd.gov.za/> /) unless it is a foreign supplier with no local registered entity.
- 2) the tenderer provides written proof from SARS that the tenderer either has no Tax obligations or has made arrangements to meet outstanding Tax obligations,
- 3) the tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in
- 4) the financial offer is market related (See Regulation 6 (9) and section 7 (9) of the 8(9) OF Preferential Procurement Regulation 2017.
- 5) the tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- 6) the tenderer has not:
 - i) abused the Employer's Supply Chain Management System; or
 - ii) failed to perform on any previous contract and has been given a written notice to this effect; and
 - iii) the tenderer has completed the Compulsory Declaration and there are no conflicts of interest Which may impact on the tenderer's ability to perform the contract in the best interests of the employer or potentially compromise the tender process.
- 7) the statement of municipal account that is not older than three months or Lease Agreement OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates with a letter from a ward councillor is submitted with the tender document.
- 8) the price(s) quoted are valid for at least thirty (30) days from date of your offer.
- 9) the price(s) quoted are firm and are inclusive of VAT where applicable.
- 10) the Joint Venture has attached the following :
 - a) J V agreement,
 - b) original or certified copy of consolidated BBBEE certificate, and
 - c) letter of signatory.

2. The tenderer is required to submit with his tender the following certificates:

- 1) Proof of registration with Central Supplier Database must be attached.
- 2) Tax Compliance status documents with PIN from SARS must be attached
- 3) Provide CRS number of CIDB grade 1GB or higher
- 4) Proof of good standing with compensation of occupational injuries and diseases (COID)
- 5) Proof of B-BBEE status level of contributor in the form of an appropriate original or certified completed affidavit downloaded from www.thedti.gov.za/economic_empowerment/bee_codes.jsp or an original or certified copy of a valid verification certificate from a verification agency accredited by SANAS and recognized as an Accredited B-BBEE Verification Agencies (www.sanas.co.za/afdirectory/bbbee_list.php)

3. Returnable schedules required for tender evaluation processes

MBD 4: Declaration of Interest form

MBD 6.1: Preference Points Claim Form In Terms Of the Preferential procurement Regulations 2017

MBD 6.2: Declaration Certificate for Local Production and Content for Designated Sectors

MBD 8: Declaration of Bidder's Past Supply Chain Management Practices

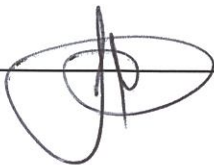
MBD 9: Certificate of Independent Bid Determination

NB: No quotations will be considered from persons in the service of the state

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- 1) The Elundini Local Municipality Supply Chain Management Policy will apply;
- 2) The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- 3) Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted;
- 4) Bids submitted are to hold good for a period of 30 days;
- 5) Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered
- 6) The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- 7) Failure to comply with these conditions may invalidate your offer.
- 8) Upon submission of a bid/quote the bidder automatically grants confirmation that SARS may, on ongoing basis during the contract term the bidder's tax compliance status to the municipality.
- 9) General Conditions of Contract 2010 will apply in this Request for Quotation
- 10) By mere submission of the bid , the bidder automatically consent to deliver within 14 days of issue of an order unless a declaration for variance in this regard has been submitted to the municipality on the day of issue of an order.
- 11) National Treasury circular no. 9 of 2017/18 Price shall apply.

SIGNATURE _____



DATE _____

26/03/2018

Functionality

Bids that scores less than 70 (seventy) points out of 100 (one hundred) points in respect of the following pre-evaluation eligibility criteria, will be regarded as non-responsive

DESCRIPTION	DELIVERABLES	SCORING CRITERIA
Tenderer has experience in successfully completing projects of similar value and complexity to this project	Submission of four (4) completed projects in the form of Completion Certificate or Reference Letter from the previous employer (it must be in the letter head of the previous employer and signed for). The municipality will contact references to request project performance ratings.	10 Points each project
Expertise		Maximum 50 Points
Expertise of key personnel on similar (scope, value & complexity) of projects that the proposed person will be working actively on for the full duration of this project (site agent/foreman to work full time on site)		
Site Agent		30 Points
Site Agent	Submit Curriculum Vitae with clear relevant experience in the Building industry for the past three (3) years and above contactable references must be provided	3 years = 05 points 4 years = 07 points 5 years = 10 points
Qualifications of Site Agent	National Higher Certificate in Building National Diploma/ Degree in Built Environment (NQF level 6 or higher)	10 points 15 points
Letter of undertaking	A letter signed by the Site Agent shall be submitted confirming his/her appointment for the role on the project in a Company letter head.	5 points
Site Foreman		20 Points
Site Foreman	Submit Curriculum Vitae with clear relevant experience in the building industry for the past three (3) years and above contactable references must be provided	3 years = 05 points 4 years = 10 points 5 years = 15 points
Letter of undertaking	A letter signed by the Foreman shall be submitted confirming his/her appointment for the role on the project in a company letter head.	5 points
Detailed work plan and milestones in a GANT CHART format not exceeding period of Six Weeks months		
	GANT CHART FORMAT	2 points
	PROJECT PERIOD	8 Weeks or more = 2 points 5- 7 Weeks= 4 Points 4 Weeks or less = 8 points

Bill of quality

Item	Description	Unit	QTY	Rate	Amount
	Cement concrete (10MPa - 15mm stone) for Repairs on Stoep and Staircases				
1	Slabs including beams and inverted beams	m3	3		
	Finishing top surfaces of concrete smooth with a power float				
	GRANOLITHIC				
	Untinted granolithic on concrete				
2	30mm Thick on floors and landings	m2	15		
	Carpentry and Joinery				
	Doors, ETC.				
	Wrought meranti doors (External quality)				
3	44mm FLBB Door size 813 x 2032mm high with styles, top, bottom, middle and diagonal bracing with 22mm tongue & grooved vertical battens and including 50 x 75mm moulded & grooved meranti weather bar.	No	1		
4	Ditto but for double door size 1612 x 2032mm with rebated meeting edges.	No	1		
	Solid flush panel doors				
	All flush doors to be SABS quality solid or semi-solid timber cores as described with hardwood edges to vertical styles unless otherwise described with suitable commercial veneer covering on both sides hung to timber frames.				
5	44mm Door size 813x 2032mm high	No	2		

	DOOR FRAMES									
	Wrot Meranti rebated framed frames									
6	100 x 75mm Rebated frame built into brickwork with hoop iron ties (elsewhere measured)						No	2		
	IRONMONGERY									
	""Union"" "									
7	'2277 78SS' GMK Three lever lockcase						No	4		
	HANDLES									
	""Dorma"" "									
8	'CB75' Lever handles on rectangular Euro cylinder backplate, 57mm centres.						Pairs	4		
	PLASTERING									
	EXTERNAL & INTERNAL PLASTER									
	Cement plaster (1:4) on brickwork to mend cracks									
9	On walls						m2	900		
	RAINWATER DISPOSAL									
10	150 x 100 x 0,6mm thick Eaves gutter						m	100		
	GLAZING									
11	Panes exceeding 0,1m2 and not exceeding 0.5m2						m2	1		
	PAINTWORK									
	One coat primer and two coats interior quality PVA									

	emulsion paint								
12	EXTERNAL & INTERNAL PLASTERED WALLS				m2	900			
								Sub-Total	R
								Vat 14%	R
								Total	R

EVALUATION CRITERIA

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30,000.00

Price - 80 points
 B-BEE status level of Contribution - 20 points
 BBBEE Points Breakdown:

LEVEL	POINTS AWARDED
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant	0

DELIVERY ADDRESS:
 Elundini Local Municipality
 No.1 Seller Street,
 Maclear
 5480

Published on 26 March 2018

