



045 932 8196

1, Seller Street, Maclear, 5480

086 216 8784

thulin@elundini.gov.za

Dear Sir / Madam

## REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of materials as detailed in the enclosed list.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated in 1 Seller Street Maclear, Finance Department, Cashier Reception area before 12h00 on the 22 June 2016. For **queries** please email to Ms. N. Thuli at [thulin@elundini.gov.za](mailto:thulin@elundini.gov.za) or faxed to 086 16 8784

For Technical Queries: Mr. S.Mehломakhulu

- Technical Queries

Tel: 045 932 8129

For Supply Chain Queries: Ms. N. Thuli -Finance Services Department

Tel: 045 932 8196

## SUPPLY AND DELIVERY OF BITUMEN: ELM-3/107/2015-2016

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A valid and original Tax Clearance certificate.
- Copies of Company Registration certificate and IDs
- An original or certified BEE certificate copy
- 80/20 preferential procurement point system will be applied
- If correct delivery is not received by the indicated agreed date the contract will immediately be terminated
- Completed MBD 4, MBD 8 and MBD 9 (downloadable from website and collectable at Supply Chain Offices)
- A recent Municipal account statement, lease agreement or affidavit stating you aren't liable to pay rates at your business premises

### BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole part of the bid;
- Bids which are late, incomplete, unsigned, will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.

Failure to comply with these conditions will invalidate your offer.

Yours faithfully

SIGNATURE 

DATE 15-06-2016

## SPECIFICATION

Item No	Required Goods / or Services	Quantity	Unit	Specification
	Supply and deliver 40 drums of SS60, Anionic Stable Grade Emulsion or similar	40	100lt	Delivery is Maclear in the Eastern Cape

### EVALUATION CRITERIA

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than **R30,000.00**

Price - 80 point

B-BEE status level of Contribution - 20 points

#### BBBEE Points Breakdown:

LEVEL	POINTS AWARDED
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
<b>Non-compliant</b>	<b>0</b>

#### DELIVERY ADDRESS:

Elundini Local Municipality  
No.1 Seller Street,  
Maclear  
5480

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