

(045) 932 8196



(086) 216 8784



1, Seller Street, Maclear, 5480

Dear Sir / Madam

### REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated at 1 Seller Street, Maclear, Finance Department, Cashiers Reception area before 12h00 on the 08 December 2016. For **queries** please email to Ms. N Thuli on [thulin@elundini.gov.za](mailto:thulin@elundini.gov.za) or faxed to 086 216 8784

**For Technical Enquiries: Mr. Z. Mzileni**  
**Tel: 045 932 82188**  
**Finance Department: Ms. N. Thuli**  
**Tel: 045 932 8218**

**PROVISION OF SPACE (PREMISES) FOR WASTE RECYCLING FOR A PERIOD OF 12 MONTHS**  
**: ELM-5/015/2016-2017**

**The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:**

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- An original valid SARS Tax Clearance Certificate issued inside SARS Branch office on / before 16 August 2016 or Tax compliance status documents with PIN from SARS
- Certified copies of Company Registration certificate and IDs
- An original or certified BBB-EE certificate copy
- 80/20 preferential procurement point system will be applied
- Central Supplier Database ( CSD ) registration report
- Firm Delivery Period from date of receiving order and make/manufacture of the enclosures must be indicated.
- Completed MBD 4, MBD8 and MBD 9 (downloadable on the website and found at Supply Chain Office)
- A recent Municipal account statement, lease agreement or affidavit stating you aren't liable to pay rates at your business premises.

**NB: No quotations will be considered from persons in the service of the state!**

**BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- Bidders to note that only locally manufactured goods with a minimum of 100% local production content will be considered

Failure to comply with these conditions may invalidate your offer.



## PROVISION OF PREMISES FOR WASTE RECYCLING

Provision of Space (Premises) for Waste Recycling for a period of 12 months

### SPECIFICATION

SIZE	162 m <sup>2</sup>
LOCALITY	Maclear
PERIOD	12 months
SERVICES & CHARGES	All included on the price
INVOICING	Bi-Annual (6 Months in advance)
ACTIVITY	Storing, Sorting and Baling of Waste for recycling

### EVALUATION CRITERIA

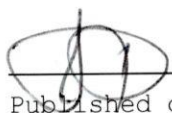
The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30, 000.00

Price - 80 point  
 B-BBEE status level of Contribution - 20 points  
 B-BBEE Points Breakdown:

LEVEL	POINTS AWARDED
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non - compliant	0

### DELIVERY ADDRESS:

Elundini Local Municipality  
 No.1 Seller Street,  
 Maclear  
 5480



Published on 02 December 2016