



045 932 8196

1, Seller Street, Maclear, 5480

086 216 8784

thulin@elundini.gov.za

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of materials as detailed in the enclosed list.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated in 1 Seller Street Maclear, Finance Department, Cashier Reception area before 12h00 on the 14 October 2016. For **queries** please email to Ms. N. Thuli at thulin@elundini.gov.za or faxed to 086 216 8784

For Technical Queries: Mr. L Rozani –Assistant Manager Electricity

Tel: 045 932 8129

For Supply Chain Queries: Ms. N. Thuli -Finance Services Department

Tel: 045 932 8196

NEW CONNECTION (SELF BUILT) FOR MT FLETCHER HIGH MAST LIGHTS - ELM-3/037/2016-2017

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A valid Tax Clearance certificate. Tax compliance status document with PIN from SARS
- Copies of Company Registration certificate and IDs
- An original or certified BEE certificate copy
- 80/20 preferential procurement point system will be applied
- Proof of registration with Engineering Council of South Africa (ECSA)
- Proof of Professional Indemnity
- Proof of registration with National Treasury Central Supplier Database (CSD)
- If correct delivery is not received by the indicated agreed date the contract will immediately be terminated
- Completed MBD 4, MBD 8 and MBD 9 (downloadable from website and collectable at Supply Chain Offices)
- A recent Municipal account statement, lease agreement or affidavit stating you aren't liable to pay rates at your business premises

NB: No quotations will be considered from persons in the service of the state¹

The minimum threshold for functionality is 70%

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole part of the bid;
- Bids which are late, incomplete, unsigned, will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SIGNATURE

DATE

07/10/2016

1. Summary and Background

Elundini Local Municipality (ELM) is currently accepting quotations from experienced Electrical Engineers to design, according to Eskom standards self-built connection of supply to newly installed high mast lights in Mt Fletcher town surrounding areas.

The purpose of this Request for Quotation (RFQ) is to solicit quotation from various experienced Electrical Engineers, conduct a fair and extensive evaluation based on criteria listed herein, and select the service provider who best represents the service delivery objectives of ELM and is Eskom approved professional service provider.

ELM is a rural local municipality of the four situated in the Joe Gqabi district of the Eastern Cape Province. The municipality is comprised of three towns Mt Fletcher, Ugie and Maclear. ELM holds a National Energy Regulator of South Africa (NERSA) electricity distribution license for two of the three towns namely Maclear and Ugie.

ELM has completed construction of eight high mast lights in Mt Fletcher town surrounding area and has also submitted application to Eskom for the supply of electricity to these lights. Eskom supplies Mt Fletcher area where the lights are installed. The municipality is choosing the self-built option due to Eskom prolonged process to supply these lights. Services of a professional Eskom registered electrical engineer are sought to design, quantify materials and scope of work for construction.

2. Project Objective and Description

ELM has opted to do self built for the connection of eight new installed high mast lights in Mt Fletcher town surrounding area. The aim is to have all eight lights with electricity supply and working within 90 days from the date of the RFQ. An Eskom registered service provider is required to .

- a) Design the connection requirement to supply electricity to the lights using Eskom standards and specification in the most cost effective manner
- b) Compile a scope of works for the implementation of the design
- c) Quantify materials and tasks required to implement the design and scope of work in a bill of quantities

3. High Mast Positions

Mast #	Area	Position	
		Latitude	Longitude
1.	Solomzi – Ilingelithu JSS	30.6948587	28.498854
2.	Katlehong - Sigwebedlana	30.6972962	28.5079572
3.	Nkululekweni -	30.6872808	28.4958212
4.	Pola Park	30.6785266	28.4956732
5.	Kutlwanong	30.6918511	28.4902652
6.	Nkululekweni – Sport field	30.6850538	28.5015395
7.	Tsekong - Hilgate	30.6989803	28.4839000
8.	Nkululekweni –	30.6836280	28.4945068

4. Design Specification

All design work must be performed in accordance with **ESKOM ELECTRICAL DESIGN GUIDELINES**.

4.1. List of Applicable Standards

All work to be done according to all applicable standards in particular those listed below but not limited to (only latest version of standards to be used)

- i. **NRS 034-1:2007** - Electricity distribution - Guidelines for the provision of electricity distribution networks in residential areas
Part 1: Planning and design of distribution networks
- ii. **SANS 10280:2001** - Overhead power lines for conditions prevailing in South Africa
- iii. **SANS 10280-1:2013 / NRS 041-1:2013** - Overhead power lines for conditions prevailing in South Africa Part 1: Safety
- iv. **NRS 048-2:2007** - Electricity supply - Quality of supply Part 2: Voltage characteristics, compatibility levels, limits and assessment methods

5. Information Obtainable from Elundini

- 1.1.1. Layout plans
- 1.1.2. Marked up as built plans

6. Deliverables

Submitted both in hard and soft copies workable formats:

- a. Detailed design report
- b. Complete scope of work
- c. Bill of Quantities
- d. Layout drawings

EVALUATION CRITERIA

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30, 000.00

Price - 80 points

B-BEE status level of Contribution - 20 points

BBBEE Points Breakdown:

LEVEL	POINTS AWARDED
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant	0

DELIVERY ADDRESS:

Elundini Local Municipality
No.1 Sellar Street,
Maclear
5480

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