



(045) 932 8196



(086) 216 8784

MUNICIPALITY
IKAMVA ELIQAQAMBILEYO



1, Sellar Street, Maclear, 5480

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated at 1 Sellar Street, Maclear, Finance Department, Cashiers Reception area before 12h00 on the 21 OCTOBER 2016. For **queries** please email to Ms. N. Thuli on thulin@elundini.gov.za or faxed to 086 216 8784

For Technical Enquiries: Mr. Mandla Jara Tel: 045 932 8149

Finance Department: Ms. N Thuli Tel: 045 932 8196

NETWORK CABLING AND SUPPLY CABINET: ELM-4/006/2016-2017

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A valid and original Tax Clearance certificate.
- Tax compliance status document with PIN from SARS
- Certified copies of Company Registration certificate and IDs
- An original or certified BEE certificate copy
- 80/20 preferential procurement point system will be applied
- Firm Delivery Period from date of receiving order and make / manufacture of the enclosures must be indicated
- If correct and defect free delivery is not received by the indicated agreed date the contract will be immediately terminated
- CSD registration report
- Completed MBD 4, MBD8 and MBD 9 (downloadable on the website and found at Supply Chain Office)
- A recent Municipal account statement, lease agreement or affidavit stating you aren't liable to pay rates at your business premises if you aren't.

NB: No quotations will be considered from persons in the service of the state¹

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SIGNATURE _____

DATE _____

14/10/2016



SPECIFICATION ON NETWORK CABLING AND SUPPLY OF CABINET

1. **Cabinet Dimensions:** 84.00"H x 24.00"W x 42.00"D Rack Spaces: 44 RMU, 19" EIA 310-E Compliant

2. **In addition to the cabinet we also require the following services:**

- Network termination from rates hall to server room
- Reconstruction of shorter lines to new Server Room
- Migration of network switches and routers
- UPS and power reconfiguration
- Construction of server dedicated DB
- Supply and Installation of 2 X biometric for access control to sever room
- Supply and delivery of ceiling and ground water detectors
- Provide cable skirting and trunking for all cables

EVALUATION CRITERIA

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than **R30, 000.00**

Price - **80 point**
B-BEE status level of Contribution - **20 points**
BBBEE Points Breakdown:

LEVEL	POINTS AWARDED
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non - compliant	0

DELIVERY ADDRESS:

Elundini Local Municipality
No.1 Seller Street,
Maclear
5480

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