



(045) 932 8196



(086) 216 8784



1, Seller Street, Maclear, 5480

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated at 1 Seller Street, Maclear, Finance Department, Cashiers Reception area before 12h00 on the 06 September 2017. For **queries** please email to ksobekwa@elundini.gov.za or faxed to 086 216 8784

For Technical Enquiries: Mr S Mveku

Tel: 045 932 8209

Finance Department: Mr. K Sobekwa

Tel: 045 932 8196

Mount Fletcher Youth Centre Renovations: ELM-2/008/2017-2018

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- **Valid Tax Clearance Certificate OR** Tax Compliance status documents with PIN from SARS.
- Proof of registration with Web Central Supplier Database (A bidder must attach CSD registration report with Supplier No. and Unique Code)
- Original B-BBEE Certificate or a certified copy thereof (Joint venture, consortium or trust must submit a consolidated certificate) Failure to submit this certificate will lead into not getting points for B-BBEE Level) or Sworn Affidavit confirming BBBEE Level.
- Certified copies of Company Registration certificate and IDs.
- 80/20 preferential procurement point system will be applied.
- Completed MBD 4, MBD 6.1, MBD 8 and MBD 9 (downloadable on the website and found at Supply Chain Office).
- Provide CRS number of CIDB grade 1GB or higher
- Health and safety plan specific to the project.
- Proof of good standing with compensation of occupational injuries and diseases (COID)
- A statement of Municipal Account that is not older than three months or Lease Agreement OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates OR a letter from a ward councillor.
- Joint Venture must also attach the JV agreement, original or certified copy of consolidated BBBEE certificate and the letter of signatory.

Minimum threshold for functionality

The minimum threshold for functionality is 70 points

NB: No quotations will be considered from persons in the service of the stateⁱ

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- **Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered**
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- Failure to comply with these conditions may invalidate your offer.

T.V.

Yours faithfully

SIGNATURE 

DATE 31-08-2017

Bill of Quantity
Mount Fletcher Youth Centre Renovations

		Unit	Qty	Rate	Amount
1	MASONRY One brick wall.	m2	90		
2	PLASTERING One coat (5:1) cement plaster on brickwork or concrete finished with a wood float on: Vertical surfaces including walls, columns, piers, etc.	m2	140		
3	PAINTING On Plaster, etc Prepare surface and apply one coat emulsion sealer and two coats PVA emulsion paint (Interior Quality) on : Plastered walls.	m2	160		
	Clean down with Spirits of Salts solution and apply two coats Damp seal dressing on: Internally plastered wall	m2	40		
4	CEILINGS, PARTITIONS AND ACCESS FLOORING 1200 x 600mm Suspended Ceiling Tile	m2	35		
5	FLOOR COVERINGS White Glazed Ceramic floor tiles for toilets 3,6 mm Thick Ceramic wall tiles size 100 x 100 laid and bonded to plastered wall surfaces Walls	m2	103		

T.V.

6	PLUMBING			
	Amaro Urinal 400 x 300mm fitted with brackets and spreaded	No	2	
	Amaro Basin white 500 x 410mm	No	6	
	Universal Bibo cistern with mechanism	No	5	
	White toilet seat with nylon hinge	No	5	
	Star pillar tap blue/red	No	12	
	Flexi braided connector 15 x 350	No	17	
	Flush pipe connector Bung	No	5	
	PVC Sv Pan Connector Straight	No	3	
	Bottle Trap plain 76 seal 38mm	No	2	
	15 x 1/2" isis angle valve pn1o abs handle	No	5	
	Provisional Sum			
	Repair Geyser	Sum	1	

Sub-Total		R	-
Vat 14%			0
Total		R	-

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FUNCTIONALITY

DESCRIPTION	DELIVERABLES	SCORING CRITERIA
Experience: Maximum 30 Points		
Tenderer has experience in successfully completing projects of similar value and complexity to this project	Submission of the Project Reference Returnable completed, 3 three projects executed by the tenderer. The municipality will contact your referees to request project performance ratings. Verification of completed projects to be submitted in the form of a completion certificate or reference letter from the previous employer (it must be in the letter head of the previous employer and signed for)	1 x project = 10 points 2 x projects = 20 points 3 x Projects =30 points
Expertise : Maximum 70 Points		
Expertise of key personnel on similar (scope, value & complexity) of projects that the proposed person will be working actively on for the full duration of this project (site agent/foreman to work full time on site)		
SITE AGENT 40 Points		
Site Agent Experience	Submit Curriculum Vitae with clear relevant experience in the Building industry for the past three (3) years and above contactable references must be provided	3 years relevant experience = 5 points 4 years relevant experience = 10 points 5 years and above relevant Experience = 20 points
Qualifications of a Site Agent	National Diploma/ Degree in Built Environment (NQF level 6 or higher) National Higher Certificate in Building	= 10 points = 5 points
Letter of undertaking	A letter signed by the Site Agent shall be submitted confirming his/her appointment for the role on the project in a Company letter head.	= 10 points
FOREMAN 30 Points		
Foreman Experience	Submit Curriculum Vitae with clear relevant experience in the civil industry for the past three (3) years and above contactable references must be provided	3 years relevant experience = 5 points 4 years relevant experience = 10 points 5 years and above relevant Experience = 20 points
Letter of undertaking	A letter signed by the Foreman shall be submitted confirming his/her appointment for the role on the project in a company letter head.	= 10 points
Occupational Health and Safety plan: Maximum 10 Points		
	Occupational Health and Safety Plan relevant to General civil Practices only	Poor = 0 points Fair = 2 points Average = 4 points Good = 6 points Excellent = 10 points not recommended by the project manager = 0
WORK PLAN: Maximum 12Points		
Detailed work plan and milestones in a GANT CHART format not exceeding period of 2 months		

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	GANT CHART FORMAT	= 2 points
	PROJECT PERIOD	2 months = 4 points
		1 month = 6 points
TOTAL 122		

EVALUATION CRITERIA

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than **R30,000.00**

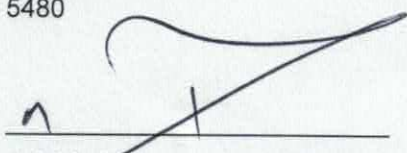
- Price - 80 point
- B-BEE status level of Contribution - 20 points

BBBEE Points Breakdown:

LEVEL	POINTS AWARDED
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non - compliant	0

DELIVERY ADDRESS:

Elundini Local Municipality
 No.1 Seller Street,
 Maclear
 5480



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