

045 932 8196

1, Seller Street, Maclear, 5480

086 216 8784

thulin@elundini.gov.za

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of materials as detailed in the enclosed list.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated in 1 Seller Street Maclear, Finance Department, Cashier Reception area before 12h00 on the 20 SEPTEMBER 2016. For **queries** please email to Ms. N. Thuli at thulin@elundini.gov.za or faxed to 086 216 8784

For Technical Queries: Mr. G. Hall –Roads and Storm water Section
For Supply Chain Queries: Ms. N. Thuli -Finance Services Department

Tel: 045 932 8129
Tel: 045 932 8196

HIRE EXCAVATOR FOR A PERIOD OF 5 DAYS - ELM-3/025/2016-2017

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A valid Tax Clearance certificate.
- Tax compliance status document with PIN from SARS
- Copies of Company Registration certificate and IDs
- An original or certified BEE certificate copy
- 80/20 preferential procurement point system will be applied
- Firm Delivery Period from date of receiving order and make/manufacture of the enclosures must be indicated.
- If correct and defect free delivery is not received by the indicated agreed date the contract will be immediately terminated
- Proof of registration with national treasury (CSD)
- Completed MBD 4, MBD 8 and MBD 9 (downloadable from website and collectable at Supply Chain Offices)
- A recent Municipal account statement, lease agreement or affidavit stating you aren't liable to pay rates at your business premises

NB: No quotations will be considered from persons in the service of the stateⁱ

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Elundini Local Municipality Supply Chain Management Policy will apply;
 - The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole part of the bid;
 - Bids which are late, incomplete, unsigned, will not be accepted;
 - Bids submitted are to hold good for a period of 30 days;
 - Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered
 - The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- Failure to comply with these conditions may invalidate your offer.


Yours faithfully

13/09/2016

SIGNATURE _____ DATE _____

SPECIFICATION

| | | | |
|------------|------|--------------|-------------------|
| Section No | 1001 | Section Name | Road Construction |
|------------|------|--------------|-------------------|

| Item No | Required Goods / or Services | Quantity | Unit | Specification |
|---------|-------------------------------------------------------------------------------------|----------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Hire Excavator for a period of 5 working days at Platana (ward 4) | | | <ul style="list-style-type: none"> • Distance from Maclear to Platana is 43km • Quote on a dry rate/8hr day • Quote on establishment and dis-establishment • Excavator must be delivered to site with a full tank of diesel. Tank will be refueled prior to return. • Odometer must be working on Excavator • We can assist with obtaining accommodation on site but will not be liable for payment of accommodation. Operator is expected to stay on site and the municipality is not liable to transport of the operator. |
| |  | 12/9/16 | | |

EVALUATION CRITERIA

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than **R30, 000.00**

Price - **80 points**

B-BEE status level of Contribution - **20 points**

BBBEE Points Breakdown:

| LEVEL | POINTS AWARDED |
|---------------|----------------|
| 1 | 20 |
| 2 | 18 |
| 3 | 16 |
| 4 | 12 |
| 5 | 8 |
| 6 | 6 |
| 7 | 4 |
| 8 | 2 |
| Non-compliant | 0 |

DELIVERY ADDRESS:

Elundini Local Municipality
No.1 Sellar Street,
Maclear
5480


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