



(045) 932 8196



(086) 216 8784



1, Seller Street, Maclear, 5480

Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the provision of services as detailed in the enclosed specification.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated at 1 Seller Street, Maclear, Finance Department, Cashiers Reception area before 12h00 on the 16th May 2017. For **queries** please email to scm@elundini.gov.za or faxed to 086 216 8784

For Technical Enquiries: Mr S. Memani
Finance Department: Mr. K Sobekwa

Tel: 045 932 8155
Tel: 045 932 8196

Fencing of Sonwabile Community Hall: ELM-5/031/2016-2016

The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- An original valid SARS Tax Clearance Certificate issued inside SARS Branch office on / before 16 August 2016 OR **Valid Tax Clearance Certificate OR** Tax Compliance status documents with PIN from SARS.
- Proof of registration with Web Central Supplier Database (A bidder must attach CSD registration report with Supplier No. and Unique Code)
- Original B-BBEE Certificate or a certified copy thereof (Joint venture, consortium or trust must submit a consolidated certificate) Failure to submit this certificate will lead into not getting points for B-BBEE Level) or Sworn Affidavit confirming BBBEE Level.
- Certified copies of Company Registration certificate and IDs.
- 80/20 preferential procurement point system will be applied.
- Completed MBD 4, MBD 8 and MBD 9 (downloadable on the website and found at Supply Chain Office).
- Provide CRS number of CIDB grade 1SQ or higher
- Health and safety plan specific to the project.
- Proof of good standing with compensation of occupational injuries and diseases (COID)
- A statement of Municipal Account that is not older than three months or Lease Agreement OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates OR a letter from a ward councillor.
- Joint Venture must also attach the JV agreement, original or certified copy of consolidated BBBEE certificate and the letter of signatory.

Minimum threshold for functionality

The minimum threshold for functionality is 70 points

NB: No quotations will be considered from persons in the service of the stateⁱ

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- **Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered**

- > The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- > Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SIGNATURE _____



DATE _____

12/05/2017

Functionality

DESCRIPTION	DELIVERABLES	SCORING CRITERIA
Maximum		
Tenderer has experience in successfully completing projects of similar value and complexity to this project	Submission of the Project Reference Returnable completed, two (3) projects executed by the tenderer. The municipality will contact your referees to request project performance ratings. Verification of completed projects to be submitted in the form of a completion certificate or reference letter from the previous employer (it must be in the letter head of the previous employer and signed for)	1 x project = 10 points 2 x projects = 20 points 3 x Projects =30 points
Expertise: 70 Points		
Maximum		
Expertise of key personnel on similar (scope, value & complexity) of projects that the proposed person will be working actively on for the full duration of this project (site agent/foreman to work full time on site)		
SITE AGENT		
Site Agent Experience	Submit Curriculum Vitae with clear relevant experience in the Building industry for the past three (3) years and above contactable references must be provided	3 years relevant experience = 5 points 4 years relevant experience = 10 points 5 years and above relevant Experience = 20 points
Qualifications of a Site Agent	National Diploma/ Degree in Built Environment (NQF level 6 or higher) National Higher Certificate in Building/civil	= 10 points = 5 points
Letter of undertaking	A letter signed by the Site Agent shall be submitted confirming his/her appointment for the role on the project.	= 10 points
FOREMAN 30 Points		
Foreman	Submit Curriculum Vitae with	3 years relevant experience = 5 points

Experience	clear relevant experience in the civil industry for the past three (3) years and above contactable references must be provided	4 years relevant experience = 10 points 5 years and above relevant Experience = 20 points
Letter of undertaking	A letter signed by the Foreman shall be submitted confirming his/her appointment for the role on the project.	= 10 points
Occupational Health and Safety plans 10 Points		Maximum
	Occupational Health and Safety Plan relevant to General civil Practices only	Poor = 0 points
		Fair = 2 points
		Average = 4 points
		Good = 6 points
		Excellent = 10 points
		not recommended by the project manager = 0
WORK PLAN Maximum 12 Points		
Detailed work plan and milestones in a GANTT CHART format not exceeding period of 2 months		
	GANTT CHART FORMAT	= 2 points
	PROJECT PERIOD	2 months = 4 points
		1 month = 6 points
TOTAL 122		

Bill of quality

FENCING (PROVISIONAL)	H2			
TRADE PREAMBLES	H1			
SUPPLEMENTARY PREAMBLES	H1			
Clearing	H1			
The descriptions of fencing shall be deemed to include site clearance and the preparation of ground necessary and the Contractor to price accordingly.				
The descriptions of bases and footings to fencing, etc., shall be deemed to include for compaction, disposal of surplus excavated material to a dumping site located by the Contractor, risk of collapse and keeping excavations free from water.				

Galvanised wire	H1			
All galvanised wire shall be zinc coated wire complying with SABS 675 with Class A zinc coating. Straining wires shall be 4mm diameter galvanised mild steel wire. Tie wire shall be 1.6mm diameter galvanised mild steel wire.				
Galvanised barbed wire	H1			
Galvanised barbed wire shall be 2.5mm diameter mild steel double stranded reverse twist zinc coated barbed wire complying with SABS 675 with Class A zinc coating				
Razor wire	H1			
Razor wire shall be Class A fabricated from 2.5mm diameter galvanised high tensile wire fitted with razor barbs formed of 0.5mm galvanised steel strip clipped on at 37.5mm centres				
CCA Treated posts and stays	H1			
Posts and stays shall be of CCA Treated Poles as specified				
Straining posts and posts shall be of 100-125mm diameter				
Intermediate posts shall be of 75-100mm diameter				
Stays for straining posts shall be of 75-100mm diameter fixed with and bolted to straining post with 5mm diameter galvanised mild steel bolt with nut and washer.				
Concrete bases	H1			
Bases in ground for posts, stays, etc. shall be of Class B prescribed mix concrete with tops 100mm below surface of ground.				

Sizes of bases for posts, stays, etc. shall be as follows:				
Straining and gate posts- 450 x 450 x 700mm deep				
Intermediate posts - 300 x 300 x 600mm deep				
Stays - 600 x 300 x 500mm deep.				
SECURITY FENCING (PROVISIONAL)	H2			
Supplimentary Preambles	H3			
All fencing components are to be hot-dip galvanised after manufacture				
Flatwrap wire and clips to be "Aluzink" coated				
	H3	QTY	RATE	AMOUNT
Six strands of 4mm galvanised straining wires secured to fencing posts with doubled 2mm galvanised wire inserted through hole in post and turned a minimum of four turns around straining wire and attached to straining frame at one end with not less than four turns and the other end to straining bolts (elsewhere measured).	m	1075.2		
500 mm High flat wrapped razor wire coils fixed to double strand of 4 mm galvanised high strained barbed wire fixed to posts and tightly strained.	m	537.6		
PROVISIONAL SUM	Item	1		
Re-alignment of existing fence and replacement of damaged poles				
			Sub Total	
			Contingency 10%	
			Sub Total	

			Vat 14%	
			Total	

EVALUATION CRITERIA

The 80/ 20 preferential procurement point system will be applied as the project is estimated to be more than R30, 000.00

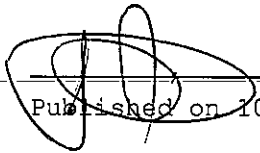
- Price - 80 point
- B-BEE status level of Contribution - 20 points

BBBEE Points Breakdown:

LEVEL	POINTS AWARDED
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non - compliant	0

DELIVERY ADDRESS:

Elundini Local Municipality
 No.1 Seller Street,
 Maclear
 5480



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