



**ELUNDINI LOCAL MUNICIPALITY**  
**BID NOTICE**

**Elundini Local Municipality is calling upon competent contactors to bid for the following service:**

Project Name	Contract Number	compulsory Briefing session and inspection	Closing Date	CIDB GRADING
Street light Installation in Maclear	ELM-3/021/2017-2018	Wednesday 22 November 2017 @ Maclear Technical Offices @ 11H00 Site Visit : 12H00 ,	Tuesday,06 December 2017 12h00 Noon	CIDB GRADING 2 EP OR HIGHER
Electrical Network Upgrade Power saver and Caltex	ELM-3/022/2017-2018	Wednesday 22 November 2017 @ Maclear Technical offices @ 11H30 Site Visit : 12H30	Tuesday,06 December 2017 12h00 Noon	CIDB GRADING 3 EP OR HIGHER

The minimum specification and functionality is detailed in the bid document.

**OBTAINING OF TENDER DOCUMENTS:**

Bid Documents will be available from the SCM Unit upon payment of a **non-refundable** cash fee of **R250.00 (Two hundred and Fifty rands only)** (paid in cash or by means of an electronic funds transfer (EFT)) made payable to Elundini Local Municipality. The deposit is to be paid at the Cashier's office between the hours of **08h00 and 16h00** during the normal working hours prior to the collection of the bid documents from SCM Unit. The bid documents will be available from **Tuesday, 21 NOVEMBER 2017**.

**SUBMISSION OF TENDERS:**

Completed bid documents and supporting documentation are to be placed in a sealed envelope endorsed with " **Street light**

**Installation in Maclear : ELM-3/021/2017-2018 and Electrical Network Upgrade Power saver and Caltex : ELM-3/022/2017-2018"** must be delivered to the **ELUNDINI LOCAL MUNICIPALITY** offices, at No. 1 Seller Street, Maclear and placed in the Tender Box situated at the cashier's reception area, Finance Department not later than **12H00** on **Wednesday, 06 December 2017** at which time the tenders will be opened in public.

**THE FOLLOWING MANDATORY DOCUMENTS MUST BE SUBMITTED WITH THE TENDER DOCUMENT AND FAILURE TO SUBMIT WILL LEAD TO THE BIDS BEING DECLARED NON-RESPONSIVE:**

- **Valid Tax Clearance Certificate** OR Tax Compliance status documents with PIN from SARS
- Proof of registration with Web Central Supplier Database (A bidder must attach CSD registration report with Supplier No. and Unique Code )
- Original B-BBEE Certificate or a certified copy thereof. Failure to submit this certificate will lead into not getting points for B-BBEE Level) or Sworn Affidavit confirming BBBEE Level.
- A Copy of business entity registration certificate e.g. CK Document
- Certified ID copy/s of business entity owners
- A statement of Municipal Account that is not older than three months or Lease Agreement OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates OR a letter from a ward councilor
- Provide CRS number of CIDB grading
- Proof of good standing with compensation of occupational injuries and diseases (COID)
- A Company Profile with contactable reference
- Joint Venture must also attach the JV agreement , original or certified copy of consolidated BBBEE certificate and the letter of signatory

**Please note the following:**

- Failure to submit required information will lead to zero score on Functionality stage.
- Tender documents must be completed with non-erasable ink. Any tender document completed with pencil will not be acceptable and shall be disqualified.
- Ensure that there are no errors or omissions.

- The submission should be entirely legible. Any changes made to the original text of bid should be crossed through and signed for.
- If correct delivery is not received by the indicated agreed date the contract will immediately be terminated
- DO NOT USE CORRECTION FLUID as this may invalidate your submission.
- Bidders must FULLY complete, SIGN tender document and INITIAL every page. Failure to do so may lead to the tender deemed non-responsive.

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:**

Price Points	-	80 points
B-BBEE Status Level of Contributor	-	20 points
<b>TOTAL</b>		<b>100 points</b>

**FUNCTIONALITY**

Bidders to note that a Pre-qualification Evaluation (table attached in tender document) will be undertaken. A minimum score of 70% out of 100 must be score in order to proceed to the Financial Evaluation.

Stage 1 of Evaluation – Functionality

Stage 2 of Evaluation – Price and Preferential Points

Functionality for Street light Installation in Maclear		Functionality for Electrical Network Upgrade Power saver and Caltex	
ITEM	WEIGHT	ITEM	WEIGHT
<b>STAGE 1 OF EVALUATION – FUNCTIONALITY</b>		<b>STAGE 1 OF EVALUATION – FUNCTIONALITY</b>	
<b>FUNCTIONALITY</b>		<b>FUNCTIONALITY</b>	
• Experience	20	• Experience	20
• Expertise (compulsory 70% to obtain in this section )	60	• Expertise (compulsory 80% to obtain in this section )	60
• Program	10	• Program	5
• Health & Safety	5	• Health & Safety	10
• Tools and Equipment	5	• Tools and Equipment	5
<b>TOTAL</b>	<b>100</b>	<b>TOTAL</b>	<b>100</b>
<b>STAGE 2 OF EVALUATION – PRICE &amp; B-BBEE POINTS</b>		<b>STAGE 2 OF EVALUATION – PRICE &amp; B-BBEE POINTS</b>	
<b>PRICE</b>	<b>80</b>	<b>PRICE</b>	<b>80</b>
<b>BBBEE POINTS</b>	<b>20</b>	<b>BBBEE POINTS</b>	<b>20</b>

**NB:** For EFT payments use this reference No. 020114350000. The banking details and detailed breakdown of functionality (stage 1 of evaluation criteria) are available on ELM Website. [www.elundini.gov.za](http://www.elundini.gov.za) and also attached in the tender document.

**BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

- The Elundini Local Municipality Supply Chain Management Policy will apply. This policy is obtainable from Elundini Local Municipality offices in Maclear and is available on ELM Website: [www.elundini.gov.za](http://www.elundini.gov.za)
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept whole or part of the bid;
- Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted;
- Bids submitted are to hold good for a period of 90 days;
- Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered prior to the tender closing date.
- The latest General Conditions of Contract and any Special Conditions of Contract will apply
- Failure to comply with these conditions may invalidate your offer
- Upon submission of a bid/quote the bidder automatically grants confirmation that SARS may, on an ongoing basis during the contract term disclose the bidders Tax Compliance status to the municipality

**Technical queries Contract**

Bidding Process Enquires should be directed to: Mrs T. Zilwa [E-mail:thuthulas@elundini.gov.za](mailto:thuthulas@elundini.gov.za) Tel: 045 9328101  
Technical Queries should be directed to: Mr M. Zibi E-mail: [zibim@elundini.gov.za](mailto:zibim@elundini.gov.za) Tel:0459328194



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**K. GASHI**  
**MUNICIPAL MANAGER**  
**ELUNDINI MUNICIPAL**