

ELUNDINI LOCAL MUNICIPALITY



REQUEST FOR PROPOSAL

Electrical Network Design Update - Ugie and Maclear

CONTRACT NO. : ELM-03/096/2015-2016

PREPARED BY:

ELUNDINI LOCAL MUNICIPALITY
1 SELLER STREET
MACLEAR
5480
Tel No: 045 932 8233
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045 932 8196



1, Seller Street, Maclear, 5480



086 246 8784



thulin@elundini.gov.za

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the rendering of services as detailed in the enclosed list.

The quotation must be submitted on the letterhead of your business **must** be deposited in the tender box situated in 1 Seller Street Maclear, Finance Department, Cashier Reception area before **12h00 on Monday the 16th May 2016**. For queries please contact:

Technical: Mr. L. Rozani
7751

Tel: 045 932 8194

email: luyandar@elundini.gov.za Fax: 086 589

Supply Chain: N Thuli
8784

Tel: 045 932 8196

email: thulin@elundini.gov.za Fax: 086 216

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The following mandatory documents must be submitted with the quotation and failure to submit will lead to the bids being declared non-responsive:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A valid Tax Clearance certificate.
- Copies of Company Registration certificate and IDs
- An original or certified BEE certificate copy
- Proof of registration as ECSA Electrical Engineer
- 80/20 preferential procurement point system will be applied
- If correct delivery is not received by the indicated agreed date the contract will immediately be terminated
- Completed MBD 4, MBD 8 and MBD 9 (downloadable from website and collectable at Supply Chain Offices)
- A recent Municipal account statement, lease agreement or affidavit stating you aren't liable to pay rates at your business premises

NB: No quotations will be considered from persons in the service of the stateⁱ

The minimum threshold for functionality is 70%

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Elundini Local Municipality Supply Chain Management Policy will apply;
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole part of the bid;
- Bids which are late, incomplete, unsigned, will not be accepted;
- Bids submitted are to hold good for a period of 30 days;
- Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SIGNATURE _____

DATE _____

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