



ELUNDINI LOCAL MUNICIPALITY
BID NOTICE

Elundini Local Municipality is calling upon experienced and competed service provider to bid for the following services:

PROJECT NAME	CONTRACT NUMBER	EVALUATION CRITERIA (PPFA)	CLOSING DATE	COMPULSORY BRIEFING & SITE VISIT SESSIONS	TECHNICAL QUERIES CONTACTS
Completion of Mt Fletcher Bus & Taxi Rank	ELM-3/001/2017-2018	80/20 System	Tuesday , 24 October 2017 12h00 Noon	Tuesday , 10 October 2017 BRIEFING At : 11H00- Mt Fletcher Town Hall SITE VISIT : 12H00 Mt Fletcher Town	Technical: Mr. P Mpendulo 045 932 8131 Email : piwem@elundini.gov.za Bidding : Mrs T Zilwa 045 932 8101 thuthulas@elundini.gov.za

The minimum specification and functionality is detailed in the bid document.

OBTAINING OF TENDER DOCUMENTS:

Bid Documents will be available from the SCM Unit upon payment of a **non-refundable** cash fee of **R250.00 (Two hundred and Fifty rands only)** (paid in cash or by means of an electronic funds transfer (EFT)) made payable to Elundini Local Municipality. The deposit is to be paid at the Cashier's office between the hours of **08h00 and 16h00** during the normal working hours prior to the collection of the bid documents from SCM Unit. The bid documents will be available from **TUESDAY, 03 OCTOBER 2017**.

SUBMISSION OF TENDERS:

Completed bid documents and supporting documentation are to be placed in a sealed envelope endorsed with "**COMPLETION OF MOUNT FLETCHER BUS & TAXI RANK: ELM-3/001/2017-2018**" must be delivered to the **ELUNDINI LOCAL MUNICIPALITY** offices, at No. 1 Seller Street, Maclear and placed in the Tender Box situated at the cashier's reception area, Finance Department not later than **12H00** on **TUESDAY, 24 OCTOBER 2017** at which time the tenders will be opened in public.

THE FOLLOWING MANDATORY DOCUMENTS MUST BE SUBMITTED WITH THE TENDER DOCUMENT AND FAILURE TO SUBMIT WILL LEAD TO THE BIDS BEING DECLARED NON-RESPONSIVE:

- **Valid Tax Clearance Certificate** OR Tax Compliance status documents with PIN from SARS
- Proof of registration with Web Central Supplier Database (A bidder must attach CSD registration report with Supplier No. and Unique Code)
- Original B-BBEE Certificate or a certified copy thereof. Failure to submit this certificate will lead into not getting points for B-BBEE Level) or Sworn Affidavit confirming BBBEE Level.
- A Copy of business entity registration certificate e.g. CK Document
- Certified ID copy/s of business entity owners
- A statement of Municipal Account that is not older than three months or Lease Agreement OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates OR a letter from a ward councilor
- A Company Profile with contactable reference
- **Joint ventures will not be considered for this bid**
- Health and safety plan specific to the project.

- Proof of good standing with compensation of occupational injuries and diseases (COID)
- Proof of registration with the CIDB for Grade 4 CE or Higher in the form of a CRS Number
- Proof of NQF Level 5 qualification on Labour Intensive Construction methods
- Financial statements for the latest 3 (three) financial years

Please note the following:

- Failure to submit required information will lead to zero score on Functionality stage.
- Tender documents must be completed with non-erasable ink. Any tender document completed with pencil will not be acceptable and shall be disqualified.
- Ensure that there are no errors or omissions.
- The submission should be entirely legible. Any changes made to the original text of bid should be crossed through and signed for.
- DO NOT USE CORRECTION FLUID as this may invalidate your submission.
- Bidders must FULLY complete, SIGN tender document and INITIAL every page. Failure to do so may lead to the tender deemed non-responsive.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Price Points	-	80 points
B-BBEE Status Level of Contributor	-	20 points
TOTAL		100 points

FUNCTIONALITY

Bidders to note that a Pre-qualification Evaluation (table attached in tender document) will be undertaken. A minimum score of 70% out of 100 points must be score in order to proceed to the Financial Evaluation.

Stage 1 of Evaluation – Functionality

Stage 2 of Evaluation – Price and Preferential Points

Item	Weight
STAGE 1 OF EVALUATION - FUNCTIONALITY	
FUNCTIONALITY	
• Team Skills of Key personnel	60 Points
• Entities Experience in comparable Projects	40 Points
TOTAL	100 Points
STAGE 2 OF EVALUATION – PRICE & B BBEE	
PRICE	80 Points
BBBEE POINTS	20 Points

NB: For EFT payments use this reference No. 020114350000. The banking details and detailed breakdown of functionality (stage 1 of evaluation criteria) are available on ELM Website. www.elundini.gov.za and also attached in the tender document.

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Elundini Local Municipality Supply Chain Management Policy will apply. This policy is obtainable from Elundini Local Municipality offices in Maclear and is available on ELM Website: www.elundini.gov.za
- The Elundini Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept whole or part of the bid;
- Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted;
- Bids submitted are to hold good for a period of 90 days;
- Bidders will be required to register as a supplier/service provider on the ELM's Supplier/Service Provider Database, if not already registered prior to the tender closing date.
- The latest General Conditions of Contract and any Special Conditions of Contract will apply
- Failure to comply with these conditions may invalidate your offer
- Upon submission of a bid/quote the bidder automatically grants confirmation that SARS may, on an ongoing basis during the contract term disclose the bidders Tax Compliance status to the municipality


 K. GASHI
 MUNICIPAL MANAGER
 ELUNDINI MUNICIPAL...

Tender Notice and Invitation to Tender

Completion of Mount Fletcher Bus & Taxi Rank

Employer Tender Number: ELM-3/001/2017-2018

cidb Reference Number: 100042356

ELUNDINI LOCAL MUNICIPALITY INVITES TENDERS FOR COMPLETION OF MOUNT FLETCHER BUS & TAXI RANK

It is estimated that tenderers should have a cidb contractor grading of 4CE.

Preferences are offered to tenderers who CIDB Grade 4CE or Higher

Only tenderers who No Joint Venture, Health & Safety Plan, COID, NQF Level 5 Labour Intensive Construction Methods, Latest 3 years Financial Statements are eligible to submit tenders.

The Physical Address for collection of Tender documents is:

No.1 Seller Street

Maclear

MACLEAR

5480

Documents may be collected during work hours after 08h00 on 2017/10/03

A non-refundable tender deposit of R250.00 payable by proof of deposit or cash is required on collection of the Tender documents.

Deposit at Elundini Local Municipality FNB Cheque account no. 62159933772 Ref. No. 020114350000

Queries relating to the issues of these documents may be addressed to:

Mr Piwe Mpendulo

Tel No. 045 932 8100

Fax No. 045 932 1094

E-mail. piwem@elundini.gov.za

or

Mrs Thuthula Zilwa

Tel No. 045 932 8101

Fax No. 045 932 1094

E-mail. thuthulas@elundini.gov.za

A compulsory clarification meeting with representatives of the Employer will take place at Mount Fletcher Town Hall at Elundini Municipal Offices in Mount Fletcher on 2017/10/10 starting at 11h00.

An additional compulsory clarification meeting with representatives of the Employer will take place at Mount Fletcher Town on 2017/10/10 starting at 12h00.

The closing time for receipt of Tenders is 12h00 on 24 October 2017.

Telephonic, Telegraphic, Telex, Facsimile, Emailed and Late Tenders will not be accepted.

Tenders may only be submitted on the tender documentation that is issued.

Requirements for sealing, addressing, delivering, opening and assessment of Tenders are stated in the Tender Data.

Technical Functionality (Quality)

The following elements and weightings will be used to evaluate submissions for technical functionality, refer to section **Schedule T2.1: A11** in the returnable schedules. Bidders that do not meet a minimum threshold of 70% (70 POINTS) for functionality (quality) criteria will NOT proceed to the financial evaluation.

Criteria	Max Points	Sub-Criteria	Scoring Allocations
Team Skills of Key personnel (*Minimum threshold per element is 70%)	*10	Experience of Contracts Manager (similar nature)	Maximum score will be scored for contracts manager who has successfully managed a minimum of 2 projects defined as being similar projects in nature. Anything less = 0 point.
	*10	Experience of Contracts Manager (similar nature)	Maximum score will be scored for a contract manager who has successfully managed a minimum of 2 projects with similar contract values of a minimum of R8m each. Anything less = 0 point.
	*5	Qualification of Contracts Manager	Maximum points will be scored for a Contract Manager with Built Environment qualification and minimum experience of 10 years post qualification Anything less = 0 point.
	*15	Experience of Site Agent (similar nature)	Maximum score will be scored for site agent who has been involved in and completed a minimum of 3 projects defined as being similar projects in nature. Anything less = 0 point.
	*10	Experience of Site Agent (similar nature)	Maximum score will be scored for a site agent who has been involved in and completed a minimum of 2 projects with similar contract values of a minimum of R8m each. Anything less = 0 point.
	*10	Qualifications of Site Agent	Maximum points will be scored for a site agent who possesses at least a National Diploma in Civil Engineering or Construction Management and has a minimum experience of 10 years in the civil engineering and construction field = 10. No qualification and less than 10 years' experience scores the bidder zero (0) points
Entities Experience in comparable Projects (*Minimum threshold per element is requirement is 70%)	*10	Established nature of the company (similar nature)	Maximum points will be scored for a company with 5 years' experience in similar projects.(civil construction) 5 years = 10 points 2 years = 5 points 1 year = 2 points Anything less = 0 points.

	*15	Similar Projects (similar nature)	<p>Points will be scored for successful completion of similar and current projects. Similar projects will be regarded as projects that consisted block paving, building works construction and roof canopy.</p> <p>3 similar projects = 15 points 2 similar projects = 10 points 1 similar projects = 5 points</p>
	*15	Similar Projects (similar nature)	<p>Points will be scored for successful completion of projects with the similar value. Similar projects will be regarded as projects that consisted of the construction of block paving, building works construction and roof canopy. Maximum points will be scored for companies who have successfully constructed or are in the process of constructing similar projects to the value of R4m each.</p> <p>3 similar projects = 15 points 2 similar projects = 10 points 1 similar projects = 5 points</p>